MEMORANDUM

To: Council Members and Department Directors

From: Mayor Anthony L. Togliatti

Date: September 30, 2016

Re: Administrative Update

MAYOR AND MANAGERS MEETING:

At this month’s Cuyahoga County Mayors and City Managers Association meeting, County Fiscal Officer Dennis Kennedy informed the group of the County’s upcoming re-appraisal of all residential and commercial structures. He explained how local building permits help to influence property values during the appraisal period and then fielded many questions from local mayors related to vacant and distressed properties.

The meeting was followed by a meeting of the Northeast Ohio Regional Sewer District COG led by NEORSD Chief Executive Officer Julius Ciaccia, Jr. Mr. Ciaccia explained the process for local municipalities to apply for funding through their Member Community Infrastructure Program. This program disperses $5 Million of grant funding to municipalities for Sanitary and Storm Sewer projects slated for construction in 2017. Engineer Ramm has scheduled a pre-application meeting with NEORSD on Oct 4th, to determine if the Northeast Quadrant Sanitary Sewer Project will qualify for the program.

INTERNATIONAL ECONOMIC DEVELOPMENT CONFERENCE:

On Monday I attended the Elected Officials luncheon as part of the International Economic Development Conference. Brad Whitehead, President of The Fund for Economic Future, and Bill Koehler, Chairman of Team NEO, led a spirited discussion of the current economic climate in Northeast Ohio and how we can utilize philanthropic collaboration to help grow jobs within the region. The luncheon was attended by Mayors from across the country.
DRUG FREE WORKPLACE:

The City of Independence participates in the Drug-Free Safety Program offered by the Ohio Bureau of Workers’ Compensation. This week, as a program requirement, all supervisors as well as full and part-time employees participated in Drug Awareness Training. The goal of the training is to educate employees in the effort to effectively prevent injuries, reduce absenteeism, reduce healthcare and Worker’s Compensation costs, all while providing a safe work environment for our employees. Employees asked great questions and seemed very engaged in the training.

COMMUNITY SERVICE MEETING:

Parks and Recreation Director Tom Walchanowicz and Community Service Director Natalie Buc provided the committee with a recap of all summer programs, as well as a thorough review of each department’s Five-Year Capital Plan.

Also discussed was the City’s recent partnership with the Cleveland Clinic for the “Let’s Move It” wellness program. “Let’s Move It” launched last week and will continue for the next 6 weeks. The Directors also shared their progress towards their respective strategic goals, as well as their outlook for the future.

NOPEC:

Northeast Ohio Public Energy Council Executive Director Chuck Keiper led a meeting attended by local Mayors to review the organization’s amended Bylaws. NOPEC has been growing across the state and is working towards amending the organization’s Bylaws to provide representation to new areas. NOPEC is the largest governmental retail aggregator in the nation that works cooperatively to achieve lower energy costs for its customers. NOPEC has over 200 communities in 13 counties: Cuyahoga, Lake, Ashtabula, Lorain, Huron, Summit, Medina, Portage, Trumbull, Columbiana, Mahoning, Seneca and Geauga.

SPRINGHILL SUITES OPEN HOUSE:

On Thursday evening Springhill Suites by Marriott located at 6060 Rockside Place, hosted an Open House from 5:00 to 7:00 pm to celebrate the Grand Opening of their new hotel. Michael Nanosky from Janus Hotels and Tom Moore, Regional Director of Operations for Janus Hotels, along with some of their corporate partners organized the Open House to show their appreciation to all those who assisted them with the project.
RESIDENT ACCESS TO TRACK/FIELD:

Superintendent of Independence Schools, Ben Hegedish forwarded the following information to me with regard to resident use of the track/field located behind Independence Middle School. Ben shared the following...

The Independence School District has recently installed a turnstile at the main entrance to Stan Skoczen Stadium. Our hope is that residents can responsibly use the community resources of the school’s track and field to add even more value to their time in our city. The turnstile is unlocked from dawn to dusk. School events and facility rentals will have priority to the track and field, however, there are many times open for the community. Whether it is getting in your daily walk on the track or playing a quick pickup game of football with the kids on the turf field, we enjoy seeing our community appreciate the wonderful facilities we have.

We ask that residents take good care of our track and field. We have well over 1 million private and public dollars invested in Alumni Field and Skoczen Stadium. Pets and bikes are not permitted. The district does have video surveillance of the entrance and facilities.

If groups or teams would like to inquire about organized use, they should contact Annie McGhee, Athletic Director, at 216.642.5860 for availability and rates.

DEPARTMENTAL REPORTS:

Following are some highlights of recent activity, updates, events and/or statistics from various departments for the week ending September 23, 2016.

Building Department Reported-

- 1 set of Plans were sent to Plans Examiners
- 5 Commercial Permits were issued
- 5 Commercial Inspections performed
- 13 Residential Permits were issued
- 21 Residential Inspections performed
- 5 contractors were registered, 563 registrations year-to-date
- 229 homes were inspected for Property Maintenance
- 2 homes were found to have violations
- An Occupancy Permit was issued to 6178 Brecksville Road, TrueNorth/Shell for a new convenience store and gas station.
- Board of Zoning Appeals will hold their next meeting on October 20th, immediately following the 5:30 pm Caucus.
The Engineering Department Reported:

- A meeting was held with members of the Environmental Design Group (EDG) to discuss lobby work that the City could assist with pertaining to the NEORSD Regional Storm Water Program for:
  - Funding of the Flood Levee Project on the Cuyahoga River
  - Funding of the regional detention basin proposed to be located in Broadview Heights.
  - Resident Notification letters were handed out on Sprague Road (Independence, Brecksville, and Broadview Heights residents) notifying them of the Asphalt work to be performed on Friday, September 23, 2016.
  - The cities of Brecksville and Broadview Heights were notified via email and phone regarding the paving work.
- A Construction Update was handed out to residents on Beechwood, Chestnut Oval, Hickory Nut and Maple Leaf regarding change in traffic flow patterns/phasing.
- A funding application was prepared and submitted to the Ohio Public Works Commission (OPWC) for the Brecksville Road Improvements Project.
- Specialized Construction, Inc., a paving subcontractor to Catts Construction, began milling and paving of long stretches of Sprague Road.
  - Work should have been completed by Monday, September 26.
- Specialized Construction, Inc. also demoed a new roadway sealer product on East Archwood Road called “ONYX”.
  - This product is meant to rejuvenate the asphalt surface as well as seal it up to the elements so as to prolong its service life.
- Anthony Allegra Cement Contractor poured concrete pavement at the widened intersection of Rockside Road and the 77 southbound entrance ramp.
  - They also completed installation of the stone subbase and are ready to place asphalt for the entire ramp widening area which should have taken place this week.
  - Excavation along Rockside Road should begin next in preparation of that widening work.
- Catts Construction, Inc. is making good production in Phase 1 & 2 on the Beechwood Project.

The Fire Department Reported:

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<tr>
<th>Week</th>
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<tr>
<td>EMS Incidents</td>
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<tr>
<td>Fire Incidents</td>
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<tr>
<td>Mutual Aid:</td>
<td></td>
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<tr>
<td>Engine Responses</td>
<td>13</td>
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<tr>
<td>Squad Responses</td>
<td>31</td>
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• **Congratulations** to Firefighter Anthony Caruso and his wife, Morgan Caruso on the birth of "Carson Anthony" who was born Wednesday, September 28th at 4:30 am. Carson weighed in at 8 lbs. and was 21 inches long!

The Police Department Reported-

<table>
<thead>
<tr>
<th>Misdemeanor Arrests</th>
<th>Felony Arrests</th>
<th>Traffic Citations</th>
<th>OVI Arrests</th>
<th>Accident Reports</th>
<th>Calls for Service</th>
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</thead>
<tbody>
<tr>
<td>9</td>
<td>3</td>
<td>71</td>
<td>2</td>
<td>16</td>
<td>317</td>
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The Community Services Department Reported-

• Front Desk Statistics for September 15 through September 21:
  - Incoming Calls – 429
  - Outgoing Calls – 118
  - Face to Face Customer Service - 195
  - Transported - 30 residents
  - Program/Trip Revenue - $4,906 ($1490 Snow Removal Revenue)
  - Departmental/Program Attendance - 526
  - Private Rental Attendance – 400

• Community Resource Coordinator-
  - In the process of reviewing Snow Plow Applications (190 Applications to date)
  - Offered Living with Alzheimer’s Program – 16 attended

• Bus Trips-
  - Tour of Independence – 19 Residents
  - Pro Football Hall of Fame – 15 Residents
  - Cleveland Indians Game – 24 Residents, 6 Non-Residents

• Youth Programs – Enrollment this week – 94

The Recreation Department Reported-

• On Saturday, September 17th, the annual volleyball tournament was held at the Independence Field House using 2 courts for most of the day.
• The City hosted the first annual American Liver Foundation 5K Liver Life Challenge at the Field House. The American Liver Foundation currently has an office on Rockside Road. Approximately 100 people participated.
• The staff poured the cement base pad for the four seat rider toy at Liberty Station Playground.
• An additional U-7 Soccer Field was laid out and striped on the T-Ball field due to the number of children enrolled in the soccer program.
Staff performed and extra cut and trimming of all lawn areas around the City campus in order that it would look good for Fall Fest.

A great deal of effort went into converting the outdoor pool building into the children’s fun house for Fall Fest, as well as the construction of the Corn Maze.

The Service Department Reported:

- A crew assisted the Engineering Department with locating 5-6 Catch Basins that were buried. The storm lines should have been jetted and cleaned out this past week.
- The department put in 112 man hours installing tents, booths, a dance floor and completed several other miscellaneous tasks in preparation for Fall Fest.
- An asphalt patch crew was out making minor repairs to the streets throughout the City.
- Special pick-ups totaled – 42 (0-Trash; 12-Metals; 20-HHW)
- Tire Round-Up (22 homes, 56 tires)
- 1 Toter Can was repaired.
- 1 new yard waste container were sold this week, total sold to date - 47
- The chipper was out 3 days this week.
- General shop cleaning ongoing
- Removed all hanging baskets off Rockside Road
- 24 Work Orders Created, 17 Work Orders Completed
- Two Road Calls were received this week on the new FL packers for breakdowns as a result of small metal shavings and debris found in the fuel filters. The trucks are still under warranty so one truck was sent back to Cummings to diagnose the problem. The other truck was repaired in the Service Department shop.

Have a great weekend!