MEMORANDUM

To: Council Members and
    Department Directors

From: Mayor Anthony L. Togliatti

Date: April 28, 2017

Re: Administrative Update

ARBOR DAY/GOVERNMENT DAY/ EARTH DAY:

Over 120 fourth grade students from the Independence Primary and St. Michael’s Catholic School participated in the City’s Arbor Day/Government Day festivities today. The program which began in Council Chambers was a great opportunity to talk to the students about the workings of municipal government, as well as meet all the City Officials who provide the services to our community. Thank you to Councilman Jim Trakas who was also in attendance and offered a few words about his role as a Councilman.

A special guest appearance by “Dave Sny the Science Guy” played by our very own David Snyderburn was most likely the hit of all the activities of the day. Dave Sny drove home the message to the students that humans are continually creating enormous amounts of waste and that it is so important to think of ways to Reduce, Recycle and Reuse.

After the program in Council Chambers, students walked over to Zuber Field where they planted a tree in honor of Arbor Day donated by the Independence Garden Club.
The students then walked over to the Kiwanis Pavilion where they enjoyed a delicious lunch organized by our Recreation Department.

A presentation by Program Manager for Watershed Protection, Megan Conklin, and her two assistants from the County’s Environmental Public Health Service Department, had the students take part in an activity to help them understand the meaning and importance of a watershed.

Lastly, the students enjoyed ice cream from the City’s concession stand while viewing an entertaining demonstration by our K-9 Officers and their police dogs.

All in all it was a day full of fun and educational activities that could not have taken place without the assistance of our Directors and many, many team members. To each and every one of you who played a part in the success of today’s event, big or small, I cannot thank you enough.

The teachers could not have been more appreciative of the City for providing such a great day for their students, and I have a feeling that this was a day the fourth graders will not soon forget!

I would also like to once again thank members of the Independence Garden Club, Michele Soeder and Ivana Pieronek for joining us for the entire day, and to their organization for the generous donation of a tree again this year.

PART-TIME FIREFIGHTER:

This past Monday, it was my honor to swear in David R. Javor as a part-time Firefighter Paramedic. As a candidate, David fared very well throughout the entire screening process. David has experience as a paramedic and has worked for Donald Martens and Sons Ambulance Service, as well as the Brooklyn Fire Department.

Congratulations David! You will certainly be a great addition to an already outstanding team of firefighter paramedics!

CHILI COOK-OFF:

If you missed this year’s Chili Cook-off this past Tuesday, April 25th, sponsored by the Autism Society of Greater Cleveland, you missed a fantastic event. Thirty-nine food vendors shared their best chili recipe to try and obtain one of six coveted awards.
This year marked the organization's 12\textsuperscript{th} annual Chili Cook-off which brought in over 900 guests who tried to taste-test as many varieties of chili as possible and to vote on their favorite choice. I thoroughly enjoyed being one of the judges and seeing so many people having such a great time. Between the raffle baskets, silent auction, 50/50 raffles and various other options to win prizes, this event brought in over $20,000 which will be utilized on programs and resources for parents and their children who are diagnosed with autism.

\textit{Congratulations} to all the volunteers of this amazing organization for another successful event and \textit{thank you} for your efforts to provide support and resources to so many families.

**MAYOR AND MANAGERS COLUMBUS TRIP:**

Twenty-five Northeastern Ohio Mayors travelled to Columbus on Tuesday to meet with State Legislators. The day was packed with presentations from State Representatives, State Senators, a representative from the Governor's office and Ohio Auditor Dave Yost. Most of the discussion revolved around the upcoming state budget, and the many Bills the House of Representatives is currently working on. During the lunch hour, the Northeast Ohio Mayors were joined by approximately 25 Mayors from the Columbus area for a working lunch to discuss municipal issues. It was a great day of networking and education on current state events.

**MAYOR AND MANAGERS MEET AT CSU:**

On Thursday the Northeast Ohio Mayors and Managers Association met at Cleveland State University and were briefed on the ongoing work by the CSU College of Urban Affairs. Professors at the College are working on creating a real estate parcel specific user friendly software application that will be able to help municipalities in future land use and development decisions. CSU is currently working with a few cities in our area to Beta test the software before rolling it out in all communities. The software will be free to use and will combine census data with many other sources of data available, to provide specific parcel level data for cities to use as they wish.

**THE FITNESS DOCTOR:**

I had the pleasure, along with Ohio House Representative Marlene Anielski, of participating in the Ribbon Cutting Ceremony for the Grand Opening of The Fitness Doctor at their new location, 6571 Brecksville Road this past Saturday, April 24\textsuperscript{th}.

This new training facility is a great option for those who are looking to improve their health and become more fit.
Administrative Update
April 28, 2017
Page 4

Congratulations to Founder and President, Dr. Fredrick Peters and to all the Fitness Doctor staff! Welcome to Independence!

INDEPENDENCE SCHOOLS’ ART SHOW:

I had the pleasure of joining Primary School Principal, Cindy Ipsaro, Middle School Principal Kevin Jacob, High School Principal Bill McGuiness, and many Independence residents at this past Thursday’s art show hosted by Springhill Suites Hotel, 6060 Rockside Place. “Indulge in a Celebration of Artistic Expression” was the theme of this amazing show which displayed a collection of art from some very talented student artists from grades 1-12 of the Independence School District. Springhill Suites provided a perfect setting along with refreshments and residents Thorin and Karah Chappel provided the beautiful harp and violin music that accompanied the evening.

It was a great evening to observe the creations of the many talented students we are blessed to have in our community!

DEMOLITION UPDATE:

The demolition of the old school building at 6565 Brecksville Road is progressing. At this point the demolition is approximately half-way complete. Completion of the project (building down, all debris removed, ground graded and seeded) is still projected for the end of May.

DEPARTMENTAL REPORTS:

Following are some highlights of recent activity, updates, events and/or statistics from various departments for the week ending April 21, 2017.

The Building Department Reported-

- 2 Sets of plans were sent to the Plans Examiner
- 8 Commercial Permits were issued
- 10 Commercial Inspections performed
- 10 Residential Permits were issued
- 25 Residential Inspections were performed
- 5 contractors were registered for 2017, 427 registrations year-to-date
- 0 new Residential Properties registered, 18 registrations year-to-date
- Plans were approved for the following:
  - 5619 Brecksville Road, Spins Bowl for alterations to existing bowling alley
  - 6111 Oak Tree Blvd., Mentis Neuro for a 4,836 sq. ft. tenant build-out
- Three signs were removed from the Right-of-Way
The Building Official hosted a meeting with representatives from South Euclid, University Heights, Cleveland Heights, Parma, and Shaker Heights to discuss Municiy software program benefits and drawbacks.

The Engineering Department Reported-

- Water Main Breaks
  - 6380 Timberlane - Base and repairs to the road will need to be performed by Service Department, weather permitting.
  - Intersection of Laurel and Aster - Repairs. Repairs to the road will need to be performed by Service Department, weather permitting.
  - 7633 Montello - Base and roadway repairs will need to be performed by Service Department, weather permitting.
  - 8304 Brookside - Roadway repairs need to be performed by Service Department, weather permitting.
  - 8408 Brookside - Roadway repairs need to be performed by Service Department, weather permitting.
  - 7824 Brookside - Roadway repairs need to be performed by Service Department, weather permitting.

- Two Miscellaneous Permits were issued for concrete work.
- Engineering performed two new-dwelling inspections.
- Engineering, Service, and the Recreation Department attended the MS4 (Municipal Separate Storm Sewer System) Training for Municipal Staff.
- Engineering met with representatives from the National League of Cities regarding a possible partnership agreement with the City of Independence and a Residential Warranty Program for sanitary and water service lines.
- Work continued on the Rockside Ramp Widening Project with the construction of new sidewalks and rough grading.
- Hemlock Trail Stage 3 Plans were submitted to ODOT for review.
- Progress on the Rockside Woods Blvd., N. Sanitary Sewer Extension and Replacement Project:
  - Restoration of ground and pavements in the open-cut section.
  - Some accommodations were made in order for the large food show held annually at the Embassy Suites to take place.

The Community Services Department Reported-

- Incoming Calls: 348
- Outgoing Calls: 186
- Face to Face: 151
- People Transported: 22
- Program/Trip Revenue: $1,284
Administrative Update
April 28, 2017
Page 6

- Community Service Department Meeting/Program Attendance: 320 (Does not include After School attendance)
- External Department Meeting Attendance: 165
- Private Rental Attendance: 160
- Adult Programs:
  - Bus Trip Hartville, 30 Residents, 3 Guests
  - Tuesday:
    - Senior Lunch: 21 Residents, 1 Guest, 3 Employees; Bingo-21 Residents, 1 Guest
    - Matter of Balance Class: 12 Residents, 2 Guests
  - Wednesday:
    - Lunch: 19 Residents, 1 Guest, 6 Employees; Movie – 18 Residents, 3 Guests
    - Matter of Balance Class: 13 Residents, 2 Guests
  - Thursday:
    - Something’s Brewin’ – 48 Residents, 1 Guest, 4 Employees
- PreSchool and Youth Programs:
  - Breakfast with the Easter Bunny
    - Total Registered – 116 (Wait List – 26)
    - Infants: 4
    - Children over 12 months: 50
    - Adults: 62

The Recreation Department Reported-

- Recreation Staff assisted with the Kiwanis Easter Egg Hunt, specifically the sound system, restrooms and wherever else needed.
- Staff removed the Zuber outfield fence and painted the outfield fence poles.
- Staff completed the reconstruction of the pitcher’s mound at the High School Baseball diamond.
- Dmitri held meetings with coaches and team drafts for t-ball division of little league and for coach pitch division of little league.
- Met with City Planner to discuss upgrade to the landscaping regarding the front entrance of the Civic Center.
- A lifeguard in-service training session and a Lifeguarding Class to certify new lifeguards were conducted by April Lemke.
- They are topping the infields of the baseball diamonds with a special ball field clay mixture when the weather permits.
- Offered a new 4-day spring break basketball camp at the Field House which ended up having 32 children enrolled.
Administrative Update
April 28, 2017
Page 7

The Fire Department Reported:

- EMS Incidents 29 449
- Fire Incidents 8 177
- Mutual Aid:
  - Engine Responses 0 3
  - Squad Responses 0 7

The Police Department Reported:

<table>
<thead>
<tr>
<th>Misdemeanor Arrests</th>
<th>Felony Arrests</th>
<th>Traffic Citations</th>
<th>OVI Arrests</th>
<th>Accident Reports</th>
<th>Calls for Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>0</td>
<td>59</td>
<td>0</td>
<td>7</td>
<td>301</td>
</tr>
</tbody>
</table>

Enjoy your weekend!