MEMORANDUM

To: Council Members and Department Directors

From: Mayor Anthony L. Togliatti

Date: July 1, 2016

Re: Administrative Update

FINAL SAFETY TOWN GRADUATION FOR THE SUMMER:

The second and final class of Safety Town Graduation took place this morning at the Willow Room. Approximately 30 children participated and had the opportunity to show off some of the many things they learned in their class.

Once again, a big thank you to Chief Kilbane, CRO Brad Borowy, Patti Kandzer for doing another tremendous job this year putting this invaluable program together. And...last but not least, thank you to the parents who gave us the opportunity to teach their little ones about safety.

Congratulations to all of the students who participated in one of our Safety Town sessions this summer. Warm wishes for a Safe and Enjoyable rest of summer for you and your families!

MARIOTT SPRINGHILL SUITES:

As you are all aware by now, the newest edition to our list of hotels opened its doors to their first guests this past Monday afternoon. Congratulations to the Janus Group and all parties involved in completing this project prior to the RNC.

This 121-suite hotel with amenities such as an indoor pool and an outdoor fire pit could make for a great get-away weekend for anyone who wants to stay close to home.

INDEPENDENCE MAGAZINE:

The new RNC Edition of the Independence Magazine arrived at City Hall today and thousands will soon be delivered to each of our hotel establishments. Residents will also be receiving one in the mail at your home very soon, but those who are curious and can’t wait, are more than welcome to stop by and pick up a copy.
HOME DAYS UPDATE:

Planning for our 100th Home Days Celebration has kicked into high gear as this traditional event is just a little less than 5 weeks away. I am assured we have a variety of great entertainment planned for both the Main Bandstand and the East-Side Tent.

A few new attractions this year include a “Kidz Zone” for children up to nine years of age which will be in a fenced in area loaded with fun activities for this age group. In addition, we will have tethered hot air balloon rides available on Saturday evening from 6-8 pm sponsored by Remax Trinity located in Brecksville.

Also this year to go along with the 100th Birthday theme of Home Days will be a Birthday Cake Eating Contest as well as a Birthday Cake Baking Contest. Many more fun activities are in the works so look for your Home Day Program which will be inserted into the August newsletter.

RNC UPDATE

With the Republican National Convention only 17 days away, Chief Kilbane shared the following information.

On July 18-21, Cleveland and Independence will be playing a large part in the Republican National Convention historic event. We have the largest number of hotel rooms outside of downtown Cleveland and many of the anticipated 50,000 attendees will be staying here. Several states’ delegations will be staying here. Several states’ delegations will be headquartered in Independence this week, as well as numerous national media representatives. The City has been planning for this event for over a year, with the goal of making this a safe and enjoyable experience for all of our visitors.

The safety forces have been preparing with several joint training sessions and exercises involving police, fire and EMS personnel from across the region. You will notice an increased police presence during this busy week, and our goal is to minimize any potential disruptions and traffic issues that may arise. We will also maintain sufficient staffing to respond to non-convention related incidents and meet the safety needs of our community.

A vital part of our City’s great safety record is the relationship and cooperation we have with our residents and business community. Public safety is very much a shared responsibility, and not just during the convention, but at any time we ask that you let us know if you see something suspicious. Here are some guidelines from The Department of Homeland Security:

- **Unusual items or situations:** A vehicle is parked in an odd location, a package/luggage is unattended, a window/door is open that is usually closed, or other out-of-the-ordinary situations occur.
Eliciting information: A person questions individuals at a level beyond curiosity about a building’s purpose, operations, security procedures and/or personnel, shift changes, etc.

Observation/surveillance: Someone pays unusual attention to facilities or buildings beyond a casual or professional interest. This includes extended loitering without explanation (particularly in concealed locations); unusual, repeated, and/or prolonged observation of a building (e.g., with binoculars or video camera); taking notes or measurements; counting paces; sketching floor plans, etc.

Some of these activities could be innocent—it’s up to law enforcement to determine whether the behavior warrants investigation. The activities above are not all-inclusive, but have been compiled based on studies of pre-operational aspects of both successful and thwarted terrorist events over several years.

The Independence Police Department can be reached 24/7 at 216-524-1234, and in case of an immediate emergency, call 911.

STREETS AND SIDEWALKS COMMITTEE MEETING:
I would like to thank Vice Mayor Grendel and Engineer Ramm for leading a very thorough discussion on the progress and status of the Hemlock Trail project, as well as the 2016 Concrete Maintenance Program. Discussion was also held regarding a potential street name change but was tabled for further research. Engineer Ramm also provided a status update on the Serio and Oval resurfacing projects along with an update of the Rockside Road, 77-southbound ramp widening project.

DEPARTMENTAL REPORTS:

Following are some highlights of recent activity, updates, events and/or statistics from various departments for the week ending June 24, 2016.

Building Department Reported—
- 4 Set of Plans were sent to the Plans Examiners
- 2 Commercial Permits were issued
- 7 Commercial Inspections were performed
- 4 Residential Permits were issued
- 12 Residential Inspections were performed
- 5 contractors were registered, 473 registrations year-to-date
- 322 homes were inspected for Property Maintenance
- 3 homes were found to have violations

The Fire Department Reported—

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<tr>
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<th>Week</th>
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<tr>
<td>EMS Incidents</td>
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<td>Fire Incidents</td>
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The Police Department Reported:

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<th>Misdemeanor Arrests</th>
<th>Felony Arrests</th>
<th>Traffic Citations</th>
<th>OVI Arrests</th>
<th>Accident Reports</th>
<th>Calls for Service</th>
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<tr>
<td>8</td>
<td>2</td>
<td>52</td>
<td>3</td>
<td>15</td>
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The Engineering Department Reported:
- They met with United Survey, Inc. to discuss the recent inspection reports for Serio and Oval. The information will be reviewed and used for the upcoming road improvements projects.
- Engineering attended the GIS Users of Northern Ohio (GUONO) meeting presented by the Framework Development Manager for the Ohio Geographically Referenced Information Program.
- Catelli Construction has substantially completed their work included under the 2016 Concrete Road Maintenance & Repairs project.
- Geotech continues to perform work under the Creek, Utility and Infrastructure Maintenance and Repairs Contract.
  - Bramley Road tree lawn swale grading and seeding
  - Storm sewer improvements on Lower Hillside Road
  - Ditching on Granger Road
  - Trench restoration on Upper Brookside
  - Tree lawn restoration on upper Brookside
- They attended a pre-construction meeting was held for the Rockside Place Roadway Improvements and Streetscape.
- They reviewed the Water Work items included in the Rockside Road Widening & I-77 Southbound Entrance Ramp Improvements with design engineer Burgess & Niple.
- Bid documents were prepared and advertised in the Cleveland Plain Dealer for the Serio Drive and Ovel Drive Roadway Improvements. Bids are due on Thursday, July 7th.

The Recreation Department Reported:
- In honor of the Cavaliers winning the championship, they held an Ice Cream Special at the outdoor pool concession stand and sold "Cavs Cones" for $1.00 each.
- The Cleveland Indians Baseball Camp sold out with over 85 children enrolled.
- They are researching a way to keep the ducks and geese from going in the outdoor pool and surrounding deck areas.
- They have organized all the vendors for the July 1st festivities and are ready for tonight’s festivities.
- Staff completed the flower planting around the park campus and has been cutting and pruning all the low hanging branches around the park campus including the old Middle School property.
The Service Department Reported-

- The sign post painters have completed painting all the sign posts for Brecksville Road, Pleasant Valley Road, Chestnut Road and Rockside Road and the crew will continue to work throughout the City until all the streets are completed.
- The new rubbish, recycling and yard waste program have gone into effect, and the residents have responded positively. We have had no issues with the collection of rubbish or recycling outside the carts on rubbish day.
- Friday Special Pick-Ups 48
- Sweeper out 4 days
- Chipper out 4 days
- 15 Toter cans delivered
- 7 Toter loaner cans picked up
- Sold 4 new yard waste containers this week for a total of 20
- Maintenance Work Orders created – 30
- Maintenance Work Orders completed – 24
- 1 Mailbox installed

The Technical Services Department Reported-

- The concrete curb and sidewalk has been poured at Historic Hall and work is in process to restore and update the two restrooms.
- Installed new employee card reader time-clocks in all of our campus buildings.
- They installed a new exterior door in the Gymnasium at the Civic Center and one will soon be installed in the Willow Room.

**FIREWORKS:**

Just a reminder that Food Booths will be open this evening from 7:00 – 10:00 pm just before the fireworks.

And a **BIG THANK YOU** to the Quartet from the Men of Independence who will be singing our National Anthem this evening. Thank you for sharing your beautiful patriotic voices to kick-off our Fireworks Celebration!

**Enjoy the Fireworks tonight**

**And have a great weekend with family and friends!**