MEMORANDUM

To: Council Members and Department Directors

From: Mayor Anthony L. Togliatti

Date: June 30, 2017

Re: Administrative Update

COUNCIL WORKSHOP:

A Council Workshop took place on Tuesday, June 27th to further discuss the report provided by Mannik and Smith regarding an evaluation of our road conditions. Representatives Chris Copeland and Michael Brand of Mannik and Smith were onsite to present a Power Point to the City’s Elected Officials which provided additional information concerning the City’s Paver Roadway Inventory, a system developed by the military to manage pavement assets.

The presentation was very beneficial as it explained the Mannik and Smith final report in more detail and shared the logic and reasoning behind the Paver Condition Index (PCI) rating that was determined for each of our local roadways. The ultimate goal of the pavement management program is to be more efficient with the City’s funding for maintenance programs as that will eventually free up more money which can then be earmarked for larger road projects.

A big thank you to Mannik and Smith representatives, Chris and Mike, and to City Engineer Don Ramm for arranging this very informative meeting.

CUYAHOGA COUNTY MAYOR AND MANAGERS:

The Cuyahoga County Mayors and Managers Association held their monthly meeting on Thursday, June 29th. Will Friedman, President and CEO of the Port of Cleveland, and Chris Ronayne, Member of the Board of Directors of the Port of Cleveland, briefed the Mayors on the upcoming Port of Cleveland Renewal Levy. They highlighted the economic impact the Port of Cleveland has on North East Ohio and stressed the fact that the levy

6800 BRECKSVILLE ROAD • INDEPENDENCE, OHIO 44131 • 216-524-4131 • FAX 216-524-4832
www.independenceohio.org • cityhall@independenceohio.org

PRINTED ON RECYCLED PAPER
is not a tax increase, but rather a renewal of an existing levy, which will not increase resident property taxes.

The Cuyahoga Mayors and Managers Association voted unanimously to endorse the Port of Cleveland Levy. Dennis Kennedy, Cuyahoga County Fiscal Officer, also informed the group on the potential for some proposed county-wide rental housing legislation.

INDEPENDENCE FIREWORKS:

Our traditional Independence Day Celebration is scheduled for Monday, July 3rd with our amazing Fireworks Display starting at approximately 10:00 pm. Food Booths will be open from 7:00 to 10:00 pm and will be offering a delicious variety of food including: Hot Dogs, Hamburgers, Italian Sausage, Gyros, Pizza, Hot Pretzels, Funnel Cakes, Popcorn, Cotton Candy, Soft Serve Ice Cream, Slushies, Kona Shaved Ice, and Lemonade.

In the event of inclement weather, the event will be cancelled and rescheduled for Wednesday, July 5th.

Once again this year, we will be providing a Morale, Welfare and Recreation (MWR) Area at the Old Recreation building for military members and their families offering them a quiet place to enjoy the festivities. Games, food and beverages will be provided to those who have a Military ID card or a copy of your DD214.

Thank you to Councilman Asseff for volunteering his time to be the host of this year's MWR!

K-12 DRUG PREVENTION EDUCATION CURRICULUM:

We are happy to report that the Independence Local Schools’ Health and Science Teachers were recently trained in the National Institute on Drug Abuse’s (NIDA) "Brain Power" drug prevention education curriculum, which was facilitated by Regional Program Director, Nancy Pommerening.

The curriculum is developmentally-appropriate, teacher-friendly, and science-based. The series is called Brain Power for grades K-8, and The Brain for grades 9-12. NIDA’s goal is to educate students on the science of how the brain works, the effects of drugs on the brain, and the process of addiction. Each highly interactive lesson correlates to required National Science Education Standards (NSES), and involves the students in discovering how to promote good brain health, and explains how abusing substances harms the brain and body.
Brain Power is one of the prevention resources approved by the State Attorney General's Office as a means of educating students on the dangers/consequences of chemical use/abuse. It is designed to be delivered as supplemental instructional units in Science and/or Health classes. The district plans to expose every student to the curriculum in the 2017/2018 school year. The instruction will be delivered to the students in 5-9 class periods towards the end of the school year, when state testing is complete, and an optimum time to receive anti-use information prior to the long summer break.

COMMUNITY PERCEPTION SURVEY:

We are pleased to report that the deadline to complete the Community Perception Survey has been extended to July 7th. To-date, over 1,000 people have completed the survey, and we are hoping to get many more respondents in the coming week!

Please, if you have not yet completed the survey and you live or work in Independence, Brecksville, Broadview Heights or North Royalton, visit the following link (https://www.surveymonkey.com/r/CPS-2017), or for more convenient access, you may scan the QR Code provided. Your participation will help guide our prevention efforts!

DEPARTMENTAL REPORTS:

Following are some highlights of recent activity, updates, events and/or statistics from various departments for the week ending June 23, 2017.

The Building Department Reported-

- 0 Sets of plans sent to the Plans Examiner
- 3 Commercial Permits were issued
- 9 Commercial Inspections performed
- 34 Residential Permits were issued
- 21 Residential Inspections performed
- 7 contractors were registered for 2017, 494 registrations year-to-date
- 0 new Residential Properties registered, 19 registrations year-to-date
- An Occupancy Permit was issued for 8600 East Pleasant Valley Road, Quasar Energy Group for an existing building build-out.
- Plans were reviewed and approved for
  - 7118 Hawthorn Trace, Pulte Homes for a 3,277 sq. ft. single family dwelling
  - 7034 Hawthorn Trace, Pulte Homes for a 3,277 sq. ft. single family dwelling
  - 7106 Hawthorn Trace, Pulte Homes for a 3,308 sq. ft. single family dwelling
- An inspection was performed involving the Food Truck located at Historic Hall on Friday, June 16.
Administrative Update
June 30, 2017
Page 4

- Property Exterior Maintenance Inspections:
  - 293 houses inspected
  - 7 houses with violations
  - 2 signs removed from right-of-way

The Engineering Department Reported:

- Six (6) permits were issued:
  - Two (2) Landscape Permits were issued.
  - Two (2) Grade Permits for new dwellings on Hawthorn Trace and Linden Lane were issued.
  - Two (2) Miscellaneous Residential Driveway Permits were issued.
- A Sanitary and Storm Sewer Inspection was performed at 7070, subplot 135 and 7058, subplot 136 and both were found to be compliant. (Hawthorn Trace)
- Coordinated with Mannik and Smith relative to finalizing their road inventory database and PAVER-Model, in preparation for their formal presentation to City Council.
- Preparation and attendance at a Utilities Committee Meeting, including coordination with specialists from Chagrin Valley Engineering and the Cuyahoga Soil & Water Conservation District.
- Two (2) topographic plans were approved for new dwellings at 7118 Hawthorn Trace and 7007 Linden Lane.
- Two (2) new topographic plans were received for new dwellings on 7106 and 6949 Hawthorn Trace.
- A Legal Notice went out for the Great Oaks Concrete Pavement Replacement Project
  - The advertisement appeared on June 22nd and June 29th.
  - The Bid Opening is scheduled for Friday, July 7th.
- OUUPS Tickets were reviewed and contractors were contacted for any scheduled work without a permit.
  - Inspections were made at job sites where contractors did not respond and obtain permits.
- Numerous invoices from vendors (consultants and contractors) were reviewed and processed for payment.
- Engineering coordinated with traffic engineers from AECOM, relative to solicitation of a scope and fee proposal for a new Flashing Yellow Arrow signal and Variable-Lane Use for westbound Rockside Road at Oak Tree Boulevard.
o The proposed “dual-left turn lane” improvement will benefit the morning rush hour on Rockside Road (west of 77).

The Fire Department Reported-

<table>
<thead>
<tr>
<th></th>
<th>Week</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS Incidents</td>
<td>25</td>
<td>698</td>
</tr>
<tr>
<td>Fire Incidents</td>
<td>14</td>
<td>278</td>
</tr>
<tr>
<td>Mutual Aid:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Engine Responses</td>
<td>4</td>
<td>9</td>
</tr>
<tr>
<td>Squad Responses</td>
<td>3</td>
<td>21</td>
</tr>
</tbody>
</table>

The Police Department Reported-

<p>| | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Misdemeanor Arrests</td>
<td>7</td>
<td>2</td>
<td>52</td>
<td>0</td>
<td>13</td>
</tr>
<tr>
<td>Felony Arrests</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traffic Citations</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OVI Arrests</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accident Reports</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Calls for Service</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The Recreation Department Reported-

- The Recreation Staff assisted with the Booster Club’s annual Color Fun Run from 7:00 am to noon on Saturday, June 17.
- Cavs Academy Basketball Camp began on Monday, June 19 at the Field House and ran all week from 9:00 am to 3:00 pm with over 150 kids participating. Rental income for this camp is estimated to be well over $4000.
- Met with representative from Praxair (bottled compressed gases), Gus and Chief Rega to discuss a multi-year contract to obtain a lower price.
- A surprise inspection by the Cuyahoga County Board of Health was performed at the outdoor pool on Wednesday, June 21. They inspected the 3 outdoor pools along with the concession stand and all passed the inspection. One thing noted was a leak found in the whirlpool filter which Tech Services was already working to fix.
- The indoor activity pool was drained and cleaned on Wednesday, June 21st. This process of draining and cleaning the pool is performed every couple months.
- Processed all the Board of Health Permits for the July 3 event.
- A coating of Marco Clay was spread on three (3) baseball diamonds with a salt spreader truck from our Service Department.
- Staff assisted with the set-up and break-down of the band concert on the Square on Thursday, June 22nd.
A meeting was held to discuss adding some images of the high school swim team to the walls of the indoor pool area. This would coincide with the painting of the entire indoor pool complex walls which is slated to be completed in August during our shut down.

- The hardwood floors in the Civic Center were buffed by Recreation Staff member.
- They are spraying herbicide for weed control in certain areas trying to eliminate clover issues to help prevent children from bee stings.
- Staff spread topsoil, seeded and laid straw in certain areas around the park campus which needed attention.

The Technical Services Department Reported-

- The "medallion" is being installed on the walk area in front of the City Hall steps and the lights on the brick columns are soon to be lit.
- Tech staff worked to restore the air conditioning in the jail area of the Police Department which is now running smooth.
- Tech is scheduled to install a water line in Council Caucus to accommodate a countertop unit that will supply both hot and cold water.
- Tech completed 27 Work Orders in the last two weeks.

City Hall will be closed on Tuesday, July 4th