MEMORANDUM

To: Council Members and Department Directors

From: Mayor Anthony L. Togliatti

Date: October 27, 2017

Re: Administrative Update

HILLSIDE ROAD CLOSURE:

Permits are being issued to Duke Winrow of Winrow Construction to replace the crossing located on lower Hillside Road for the Cuyahoga Valley Scenic Railroad and National Park System.

Hillside Road will be closed at the railroad tracks on Monday, November 6th thru Thursday November 9th.

Actual road closures are rarely allowed, however, the concrete at the crossing is being replaced with monolithic poured concrete which necessitates a complete closure.

During the closure, traffic will be rerouted to Rockside to Canal.

TIP A COP FOR OHIO SPECIAL OLYMPICS:

On Saturday, October 21st, Officers Cristopher Collise, James Green and Michael March of the Independence Police Department, joined forces with the Solon Police Department in the “Tip a Cop” program to benefit athletes in the Ohio Special Olympics and the Torch Run which routes through the Solon area.

The Ohio Law Enforcement Torch Run is the largest grass roots fundraiser for Special Olympics internationally. Held June 15-June 23 of this past year, Law Enforcement Officers ran or biked the torch from different starting points across Ohio to the Opening Ceremonies of the State Summer Games while raising funds and public awareness of Special Olympics Ohio. Almost 2,000 men and women participated in this year’s Torch
Run for Special Olympics Ohio. The Torch Run including a number of year-round events has generated more than $520,000 for Special Olympics.

Also present to help raise funds at Saturday’s event in Independence were Special Olympic Field and Track runner Chrissy Motz (See Chrissy at right with K9 Officer, Paddo) and her father Gary Motz. Congratulations to all those who attended and helped raise a total of $1624 which will directly benefit the aforementioned programs.

A big thank you to our officers for participating in such a great program!

CONGRATULATIONS I.H.S. GIRLS’ GOLF TEAM:

After having won the Cuyahoga Valley Conference, Sectional and District tournaments, the Independence High School Girls’ Golf Team advanced to the State Tournament. Morgan Pascarella shot a 97, Madelyn Mindzora shot an 89, Maddie Harper shot an 88, Lyndsay Blum shot a career best 75 and Sophia Trombetta shot a state tournament record low (tie) 68 to put your Independence Blue Devils in first place by 12 strokes after day one! On the second day of play Morgan shot a 93, Madelyn shot an 89, Maddie shot a 92, Lyndsay shot a 77 and Sophia shot a 74. The team recorded a 2 day total of 652 to Win the State Championship by 11 strokes!

Congratulations to Coach Schuld and his amazingly talented Team! They are the first girls’ team that can boast of becoming State Champs!

FOOTBALL GAME - I.H.S. VERSUS CUYAHOGA HEIGHTS:

Tonight at 7:00 pm at the Independence High School Alumni Field, the Independence Blue Devils will be hosting the Cuyahoga Heights Redskins. Even though both schools have been longtime rivals, they are uniting this evening to honor the Police and Fire safety forces in both
communities to recognize the valuable services they provide. The schools are calling this a “Blue Out” and are asking those attending the game this evening to wear blue.

I thank the Independence and Cuyahoga Heights Schools for honoring the outstanding men and women who we rely on every minute of every day to keep us safe!

GO BLUE DEVILS!!!!

TRICK OR TREAT:

Trick or Treat is scheduled for next Tuesday, October 31st from 6:00 to 8:00 pm. If you are planning to accept “Treaters” please make sure to have your homes entrance well-lit, and take extra caution if you are out on the City’s roadways so that everyone has a fun and safe evening!

GENERAL ELECTION:

Remember to vote on Tuesday, November 7th in the General Election. If you are planning to vote by Absentee Ballot, you must submit a Vote by Mail Ballot Application by 12:00 pm on the Saturday before Election Day, which is November 4th.

If you have received an Absentee Ballot, it must be returned by 7:30 pm on Election Day or postmarked by the post office one day prior to Election Day.

VETERANS DAY LUNCH:

The City will be recognizing our Veterans on Wednesday, November 8th with a special program and lunch. Lunch will be free for all of our Veterans and Military personnel, but you must register by calling our Community Services Department (216.524.7373) by Monday, October 30th. Transportation to the event will be provided to those who qualify.

Residents who would like to attend will be assessed $3.00 for lunch and any guests will be charged a $4.00 fee. Please consider joining us so together we can show our gratitude for their sacrifice and their service.
DEPARTMENTAL REPORTS:

Following are some highlights of recent activity, updates, events and/or statistics from various departments for the week ending October 20, 2017.

The Building Department Reported-

- 3 Sets of plans were sent to the Plans Examiner
- 3 Commercial Permits were issued
- 14 Commercial Inspections were performed
- 9 Residential Permits were issued
- 41 Residential Inspections were performed
- 8 contractors were registered for 2017, 596 registrations year-to-date
- Plans were reviewed and approved for:
  - 6919 Sprague Road for a 981 sq. ft. addition to an existing dwelling
  - 6324 Evergreen Drive for a 287 sq. ft. addition to an existing dwelling
- 1 sign was removed from the Right-of-Way
- An Occupancy Permit was issued for 7022 Hawthorn Trace, Pulte Homes for a 3,379 sq. ft. single family dwelling.
- Board of Zoning Appeals October 19, 2017 Meeting Results:
  - A variance of 8.3 feet to allow a new garage to be built 2.7 feet from the rear of the property line at 6227 Elmarge Drive was Granted.
  - A variance to allow a fence to be built in the front of the property and a Variance of 2 ft. to permit a fence to be 8 ft. high at 7704 Treelawn Drive was Granted.
  - Variances to allow a ground sign to be set less than 5 feet from the ROW to allow a ground sign to be set less than 25 feet from a side property line and to allow a ground sign to be set in the 35 foot triangle from an intersecting drive at 6132 West Creek Road were Granted.
  - A Variance to allow a wall sign to exceed 30 sq. ft. by an additional 114.48 sq. ft. sign at 6100 Oak Tree Blvd. was Granted.
  - A Variance to allow a truck exceeding ¾ ton to be stored outside of a garage on residential property at 6595 East Sprague Road was Not Granted.
- Architectural Board of Review October 19, 2017 Meeting Results:
  - Proposed ground and building signage located at 5619 Brecksville Road, Spins Bowl/Verso Craft Kitchen resulted in 3 signs Approved and 1 building sign being Tabled.
- Building Official Gero and Inspector Wygonski attended the following continuing education classes through BOCONEO - “Flashing & Water Penetration” and Grouting & Reinforced Masonry Construction”.
- Exterior Property Maintenance:
  - 293 Homes inspected
  - 3 Homes with violations
o Streets inspected:
  ▪ Oakmont Circle
  ▪ Linden Lane
  ▪ Cypress Point
  ▪ Arbor Court
  ▪ Magnolia Overlook
  ▪ Butternut Ridge Drive
  ▪ Hickory Nut Lane
  ▪ Maple Leaf Lane
  ▪ Great Oaks Parkway
  ▪ Beechwood Drive
  ▪ Chestnut Oval
  ▪ Bartlett Cove
  ▪ Cheryl Ann Drive
  ▪ Oakwood Drive
  ▪ Chestnut Road (south side west of I-77)

The Engineering Department Reported-

- They worked with the Sewer Crew to resolve a problem on Brecksville Road due to the sanitary main being inundated with grease emanating from Rockside Road.
  o Service was able to remove a majority of the grease by jetting the line.
- Engineering is working with the Service Department to perform improvements at the bottom of Stone and Hemlock Roads.
  o The main line camera was used to check the conditions of the existing storm sewer.
  o A storm sewer manhole was located and found to be buried about a foot below grade but was adjusted to grade and an open grate was installed for drainage in the area.
  o A sanitary manhole was also found to be below grade and has been adjusted to grade by the Service Department.
- Four (4) permits were issued this week:
  o Three (3) were Residential Miscellaneous concrete/asphalt work.
  o One (1) was a Change of Grade for a property on Evergreen Drive.
- The City Engineer attended a Storm Water Advisory Committee (WAC) meeting held at the West Creek Stewardship Center conducted by the NEORSD.
  o Updates were provided relative to the Districts storm water capital projects and maintenance projects via the Regional Storm Water Utility Funds.
- The City Engineer also attended an all-day asphalt seminar at the Holiday Inn.
- Oakwood Drive Project:
  o All of the water service connections were changed from the old water main to the new water main.
The concrete curb and gutter areas were marked for the contractor to remove and replace. The work was scheduled to begin this past Monday, October 23.

A site meeting was conducted relative to the layout and elevations of the proposed sidewalk, which should have commenced this week beginning October 23rd, along the west-side of the street, working north to south.

A Change Order was processed for additional contract time as a result of delays.

Drawings were prepared and delivered to the contractor and to the residents of the 4th and final version of minor pavement widening of the area at the south end of the street.

- Work performed under the 2017 Asphalt Pavement Program included:
  - The milling and repaving of Plaza Drive and City Hall Parking Lot.
  - The milling and paving of the Field House Turnaround (paid for by the School Board)
  - The repaving of Delmur Drive.

- Some needed work was performed the weekend of 10/21 and 10/22 on Rockside Road under the 2017 Concrete Pavement repair and Maintenance Contract.

- OUPS Tickets were reviewed and contractors were contacted for any scheduled work without a permit.
  - Inspections were made at job sites where contractors did not respond and obtain permits.

The Fire Department Reported-

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<thead>
<tr>
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<th>Week</th>
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<tr>
<td>EMS Incidents</td>
<td>30</td>
<td>1086</td>
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<tr>
<td>Fire Incidents</td>
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- Mutual Aid:
  - Engine Responses | 1 | 12 |
  - Squad Responses  | 1 | 28 |

The Police Department Reported-

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<th>Misdemeanor Arrests</th>
<th>Felony Arrests</th>
<th>Traffic Citations</th>
<th>OVI Arrests</th>
<th>Accident Reports</th>
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<td>65</td>
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<td>5</td>
<td>451</td>
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The Recreation Department Reported-

- The Fall Basketball League began at the Field House on Sunday, October 15th. This year we have 37 teams on the league and the Recreation Department Staff is running the concession stand which brought in $290.00.
The High School started pre-season conditioning on Monday, October 16th with approximately 20 swimmers present. This number will only grow once the regular season begins on November 3rd.

The new island at the Field House drop off circle was hydrouseeded on Wednesday, October 18th.

Six (6) Recreation employees attended the Board of Health’s Storm Water Management educational session which was set-up by the Engineering Department.

Youth tennis lessons began Wednesday, October 18th at the Field House with ten (10) children enrolled.

The project involving the Field House drop off circle has been completed under budget and as a result we have additional parking: 3 handicap, 5 regular and 8-(5 minute) parking spots.

Staff employees began removing the shade structures from the outdoor pool and Zuber Field getting ready to store them for the winter.

The administrative staff is working with Purchasing Coordinator Gus Katsas to obtain 2-new cardio machines which are worn and need to be replaced.

A meeting was conducted on Thursday, October 9th with residents of the Thursday evening co-ed volleyball program to discuss the rules and requirements for non-resident guests.

Table and chair deliveries for Friday, October 20th were as follows: 36 tables and 237 chairs to 5 different homes.

Technical Services Department Reported:

The Field-House Lighting Project is progressing as the wiring is complete and a dozen fixtures are in place. The project is expected to be complete by the end of today, Friday, October 27th.

A new ice maker was installed in the kitchen at the Civic Center. The new unit replaces a 25-year old outdated appliance and will produce 420 pounds of ice in a 24-hour period.

Tech employees have been busy at the Fire Department building working on interior and exterior painting in addition to a number of repairs. A new light fixture was installed in the front of the building to illuminate the plaque that is hung to honor Firefighter/Paramedic Ed Teare.

Tech is also busy firing up the boilers and inspecting them in the anticipation of the winter season.

Happy Halloween