MEMORANDUM

To: Council Members and Department Directors

From: Mayor Anthony L. Togliatti

Date: May 11, 2018

Re: Administrative Update

MAY COUNCIL MEETING:

The Legislative Agenda for the May 8, 2018 Council Meeting held this past Tuesday contained 16 pieces of legislation.

Four (4) Ordinances appeared on Second Reading, and three (3) of those Ordinances were Adopted (7-0). The remaining Ordinance 2018-76, authorizing the Mayor to enter into an agreement with the Independence School District and McKeon Education Group, Inc. for professional consulting services in connection with the Early Intervention/Prevention Program was removed from the Agenda and will be referred to a Committee.

Twelve (12) Ordinances were introduced on First Reading, of which seven (7) Ordinances were enacted (7-0).

Action on the remaining Ordinances were as follows:

- **Ordinance 2018-77** amending Section 1321.14 of the Codified Ordinances of the City of Independence relating to Building Code Exemptions, was left on First Reading.
- **Ordinance 2018-78** enacting new Section 1305.13 of the Codified Ordinances of the City of Independence relating to Building Code Work started without a Permit was left on First Reading.
- **Ordinance 2018-81** accepting the bid of Qwestcom Graphics, Inc. for the printing and circulation of the City’s newsletter was left on First Reading.
- **Ordinance 2018-82** accepting the bid of Joshen Paper and Packaging Co. for the supply of janitorial goods for all City departments on an as-needed basis was left on First Reading.
- **Ordinance 2018-84** authorizing Change Order No. 1 to the City’s General Construction Engineering and Inspection Services contract with QCI-CE, Inc. was left on First Reading.
A special thank you to Pastor Robin Craig of the Independence Presbyterian Church for joining us and for providing the opening prayer before our Council Meeting.

INDEPENDENCE IN THE NEWS:

This week the Cuyahoga County Community Improvement Corporation recommended the county grant a $500,000 loan to Fairmount Santrol in support of its new headquarters in Independence. The City and State of Ohio have also approved incentives to assist the company in its headquarters move and consolidation with Connecticut based Unimin. The new combined company will be called Covia Holding Corporation and will be headquartered in Summit 3 on Rockside Road. The City is proud to be part of the economic development team that worked to keep this new company headquartered in Northeast Ohio and enable its relocation to Independence. I will provide additional updates as project timelines are officially announced by the Covia.

NOTICE OF ROADWORK:

A Notice of Road Work was distributed to those who will be impacted by the road construction that is scheduled to begin on Monday, May 14th on Kingscote Park and Bexley Court. The project will consist of replacing deteriorated concrete pavement and catch basins and will take a minimum of 30 days to complete. Catts Construction Company, Inc. will be performing the work.

KIWANIS FISHING DERBY:

This past Saturday, May 5th the Independence Kiwanians held their Annual Fishing Derby at Elmwood Pond. This year marked the 50th anniversary of this traditional event that was started by one of the original Kiwanis members, Hampton Shadrach.

The warm weather attracted 120 young anglers who tried their best to catch the biggest fish.
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Those who prevailed included:

Audrey Van Dyke, age 4, who caught the longest bluegill at 8 ½ inches,  
Ava Marzak, age 11, who caught the biggest catfish at 20 5/8 inches,  
Lucas Waide, age 8, for catching an 8 ½ inch sunfish, Josh Cwalina, age 7,  
for his 9 inch perch catch, and finally, a special prize went to 5 year old Jack Fortesque for his 14 ½ inch albino catfish.

UPCOMING MEETINGS/EVENTS:

- Independence High School Prom is taking place this tonight. The evening begins with dinner and dancing at Windows on the River in downtown Cleveland and is followed by a fun-filled evening at SpinsBow!  
  *Best wishes* to everyone attending for an enjoyable and memorable evening!

- Cuyahoga Valley Chamber of Commerce State of the Schools will take place on Thursday, May 17th at the Holiday Inn Rockside, from 11:30 am to 1:30 pm. Should you have an interest to attend, please visit the Chambers website [www.cuyahogavalleychamber.com](http://www.cuyahogavalleychamber.com) or call 216.573.2707.

- Our traditional Arbor Day/Government Day activities are scheduled for Friday, May 18th for the 4th Grade Students of St. Michael Catholic School and the Independence Primary School. The day’s activities will begin at 9:30 am in Council Chambers and will end with a Safety Vehicle Fair by the Kiwanis Pavilion. Any Councilperson wishing to participate is more than welcome to attend all or part of the festivities.
- **West Creek Conservancy** will host a 5-mile hike (Hiking the Future West Creek Greenway – Hemlock Trail) to explore the scenic and historic part of the Greenway between the Towpath and Elmwood Park on **Saturday, May 19th from 9:00 am to noon**. Meet at the Gazebo next to the Independence Branch of the Cuyahoga County Public Library.

- **A Public Meeting** has been set for **Wednesday May 23, 2018 from 7:00 to 8:30 pm** in the **Red Oak Room at the Civic Center** to present the final design elements of the potential Community Greenspace/Brecksville Streetscape Projects.

- **A Groundbreaking Ceremony** for the new Hemlock Trail is scheduled for **Saturday, June 2nd at 10:00 am in the morning at 6801 Brecksville Road behind the Cleveland Clinic Business Operations Center across from City Hall.**

  If you are interested in attending this event, please plan to **bring your own shovel** so together as a community we can take part in this commemorative occasion and break ground together!

### DEPARTMENTAL REPORTS:

Following are some highlights of recent activity, updates, events and/or statistics from various departments for the week ending May 4, 2018.

The Building Department Reported-

- 3 set of plans sent to the Plans Examiner
- 5 Commercial Permits were issued
- 14 Commercial Inspections were performed
- 20 Residential Permits were issued
- 13 Residential Inspections were performed
- 11 contractors were registered for 2018; 437 registrations year-to-date.
- 0 Residential Rental Registration for 2018; 6 registrations year-to-date.
- Six (6) signs were removed from the Right-A-Way.
- Planning Commission Results May 1, 2018 Meeting:
  - Rockside Woods Blvd., Topgolf – a consolidation and lot split was **Approved**.
  - 6261 Brecksville Road, McDonald’s – a reduction of two parking spaces due to site improvements was **Approved**.
  - 6001 Rockside Road, Holiday Inn/Candlewood Suites – proposed exterior improvements were **Approved**.
- Architectural Board of Review Results of May 3, 2018 Meeting:
o 6101 Chestnut Road - a proposed 40’ X 70’ detached garage was **Tabled.**
o 6121 Sprague Road - a proposed addition to existing dwelling was **Approved.**
o 6001 Rockside Road, Holiday Inn/Candlewood Suites – proposed exterior improvements were **Approved.**

- **Home Exterior Maintenance Program:**
  o 269 houses inspected
  o 1 house with violations
  o Streets inspected:
    - Oakmont Circle
    - Linden Lane
    - Cypress Point
    - Arbor Court
    - Magnolia Overlook
    - Butternut Ridge Drive
    - Hickory Nut Lane
    - Maple Leaf Lane
    - Great Oaks Parkway
    - Beechwood Drive
    - Chestnut Oval
    - Bartlett Cove
    - Chery Ann Drive
    - Oakwood Drive
    - Chestnut Road (south side west of I-77)

The Engineering Department Reported-

- Three (3) Miscellaneous Permits were issued:
  o Extend a driveway
  o Repair and replace concrete
  o Construct a retaining wall

- City Engineer attended a meeting of the Northern Ohio Damage Prevention Council on the topic of The Illuminating Company’s 138KV High Pressure Fluid Pipe Type Cable.

- Work on the Hemlock Trail continues:
  o Clearing and grubbing along the proposed trail alignment continues.
  o Installation of wetland delineation fencing was completed.
  o Erosion and sediment controls and other mobilization tasks were also performed.

- A walk-through with Fabrizi on Oakwood Drive took place to review the punchlist items of work and to determine the work schedule to close out the project.

- Progress has been made on the bid for the West Creek Road Improvements Project. (concrete pavement replacement and new sidewalk project)

- A Swiftreach message for Valley Woods and Forestwood Subdivision was sent out on Thursday, May 3rd to inform the residents of the intersection closure this weekend.
The Fire Department Reported:

- EMS Incidents: 30 (Week) 493 (YTD)
- Fire Incidents: 8 (Week) 181 (YTD)

- Mutual Aid:
  - Engine Responses: 1 (Week) 8 (YTD)
  - Squad Responses: 1 (Week) 9 (YTD)

The Police Department Reported:

<table>
<thead>
<tr>
<th>Misdemeanor Arrests</th>
<th>Felony Arrests</th>
<th>Traffic Citations</th>
<th>OVI Arrests</th>
<th>Accident Reports</th>
<th>Calls for Service</th>
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<td>103</td>
<td>0</td>
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The Community Services Department Reported:

- 77 students registered this week for Afterschool.
- 14 students registered for Campus Connection.
- Junior and Senior Summer Camp have several weeks at maximum capacity. Week One is not yet filled and a few other weeks only have one or two openings.
- Teen Camp is nearly full and Tween Camp at this point has several openings.
- Alice Training will be conducted with the Summer Camp staff on Monday, June 11th.
- Rita met with a member from the Garden Club to discuss the Summer Camps participating in the Garden Club Show set for July 13th. The show will be held at the Historical Society and paired with the Historical Society’s Food Truck Friday.
- The White Oak Room was transformed into a Harry Potter event for the final Funtastic Friday Program this season. There were 20 muggles attending!
- Summer Playground Registration was held on Monday with the new online registration option. At day’s end, 121 children had been registered and only a few openings were left available.
- Community Resource Coordinator:
  - Obtained 40 vendors for the Health Fair scheduled for Friday, May 11th.
  - Completed Meals on Wheels April billing.
  - A meeting was held with the Low Vision Group and the Cleveland Sight Center.
- A number of hours were invested in designing a variety of banners, brochures, flyers and forms by our in-house graphics professional, Gordon Grunau as requested by a various departments.
- Community Services staff attended a RIBBS meeting regarding applying for a new CSSP grant for congregate meals and adult development.
• A discussion was held regarding the possibility of implementing a new program called I-Play which will be geared toward Summer Playground ages and would be offered on Monday and Wednesday when there is no program for that age group. It is offered by Unity Sports Camp and is designed to be fun and a positive experience for the children.
• Community Service staff set up the rooms and served for the National Day of Prayer.
• The department is working on the July-August Spotlight, the parade for Home Days and the Grand Prize Ticket for Home Days.

The Recreation Department Reported-

• A U.S. Fencing Tournament took place at the Fieldhouse the weekend of April 28 and 29, using all four courts, which brought in $3160 in revenue for the weekend.
• Recreation staff poured 10-yards of cement by the gazebo area of Liberty Playground which they stamped with various patterns.
• Had carpet cleaning company clean the entrance carpets at the Fieldhouse.
• Independence Excavating is donating the use of a grading machine for the playground site.
• Elmwood Pond was restocked with fish on Wednesday, May 2nd for the annual Kiwanis Fishing Derby which was held on Saturday, May 5th.
• Recreation Department delivered 60 Tables and 300 Chairs to 7 different residences for the upcoming weekend.
• The Cuyahoga County Board of Health held a Certified Pool Operator’s Class in the outdoor pool meeting room on Thursday, May 3rd and Friday, May 4th.
• Spring fertilizer was applied to the campus grounds.
• Recreation staff set up for the Tucker Neale Basketball Tournament for the upcoming weekend.
• Staff worked on edging all campus landscape beds and spread mulch in them as well.
• Liberty Playground Construction Project Update:
  o 5 trees were dug out and relocated around the t-ball diamond.
  o More brick work was removed and saved.
  o All old mulch was dug out.
  o Work Zone was enlarged.
  o Benches were relocated.
More soft/wet dirt was removed.

Dry compactable dirt was brought in.

10-yards of stamped concrete were poured around the gazebo area.

The gazebo painting continues.

The Technical Services Department Reported:

- The outdoor pool boilers were installed last week.
- All campus windows, city-wide were cleaned last week.
- 21 Work Orders were completed the week beginning April 30\textsuperscript{th}.
- Preventative Maintenance on the City’s emergency generators was scheduled to begin the week of April 30\textsuperscript{th}.
- Members of the Technical Services staff have been busy for the past few weeks opening up the comfort stations, Kiwanis Pavilion, Drinking Fountains, the Community Garden and sprinkler systems (campus wide) getting the City Campus ready for the summer season.

Remember your Mom this Sunday!