MEMORANDUM

To: Council Members and Department Directors

From: Mayor Anthony L. Togliatti

Date: March 10, 2017

Re: Administrative Update

CITY OF CLEVELAND-STATE OF THE CITY:

I attended Cleveland Mayor Frank Jackson's State of the City Address with numerous other mayors from across the region. Mayor Jackson stressed the importance of taking Cleveland from a successful city to a great city in the coming years. He highlighted the recent success of the RNC, Cavaliers Championship Victory, The Indians World Series Run, the remaking of Public Square and the growth of neighborhoods like Tremont and Ohio City. However, there is much work to be done in many other neighborhoods and improvements to be made in our safety services and education system. Mayor Jackson stated that in order to become a great city we have to go beyond our self-interest and focus on the people's best interest.

PLANNING COMMISSION MEETING:

The Planning Commission held its March meeting this past Tuesday. There were four applications on the agenda. The first item on the agenda was the reconsideration of a parking variance previously granted at the February Planning Commission meeting for Century Federal Credit Union, 4600 Rockside Road. This small change in the parking variance was approved by Planning Commission.

Planning Commission then considered the application of the Oak Knoll Subdivision, Ziss Construction Company ("Ziss"). Ziss’ application was requesting preliminary plan approval for a purposed subdivision consisting of 9 sublots. After a presentation by the applicant, a robust question and answer session, and executive session, the Planning Commission voted 3-2 (Mayor Togliatti and Vice Mayor Grendel No) to approve the preliminary plan and referred the application to City Council. The preliminary plan for the Oak Knoll Subdivision will be on City Council’s April meeting agenda.
The third agenda item was the preliminary plan for Chestnut Woods Section 3, Phase 5. Petros Homes, representing Perrico Property Systems, was requesting approval for the construction of 34 sublots. The preliminary plan was approved and referred to City Council. This item will be on the April City Council meeting agenda.

The last agenda item was an application for the removal of the existing cell tower and installation of a new 1/2" monopole cell tower at 7165 East Pleasant Valley Road. This application was approved, referred to City Council and will be on the April City Council meeting agenda.

STREETS AND SIDEWALKS COMMITTEE MEETING:

- The potential Dedication Of Plaza Drive was discussed in the context of the major Rockside Road construction project from 2003, and its use to provide legal frontage to the east-end of Heritage Way.
  - Cost estimates for the resurfacing of Plaza Drive (at Rockside Corners) were discussed and the preliminary alignment was shared for the Heritage Way westerly road extension to a new intersection with Rockside Woods Boulevard North.

- Ordinance 2017-39 Traffic Engineering Contract With E.L. Robinson was discussed relative to a major planned capital road and water main improvement project on Brecksville Road (between Rockside Road and the Granger Road Cloverleaf) tentatively slated for 2018/2019 construction.
  - E.L. Robinson’s scope of work is to provide preliminary traffic engineering analysis and study for a proposed signalized intersection on Brecksville Road where the proposed road extension of Rockside Woods Boulevard North will eventually be constructed between Embassy Suites and the AAA office complex.

- Ordinance 2017-40 Contract Modification No. 1 For R.E. Warner was discussed relative to ongoing engineering design contract for the Hemlock All-Purpose Trail.
  - Necessary changes in scope of work for the trail bridges were discussed.
  - Coordination efforts with the County Department of Public Works were discussed regarding the Stone Road Bridge Replacement project.

- Ordinance 2017-16 Chestnut Woods Section 3 – Phase 4 Dedication was discussed and an update was provided on the status of the Developer’s punchlist of required items necessary for final acceptance and dedication of the most recently-constructed phase of the subdivision.

- A brief Update On The Design Progress For Oakwood Drive was provided.
  - Utility coordination efforts are ongoing with Dominion East Ohio Gas and the Cleveland Water Department for new gas and water main construction.
Trenchless technology will be utilized to rehabilitate the aging sanitary sewer on the street.

- Other project features were discussed and are planned to include sidewalk and drive epron improvements, plus a major upgrade to the cul-de-sac.
- Road construction is tentatively scheduled to be performed during the heart of this year’s summer construction season.

- The **2017 Asphalt Road Maintenance And Repairs Contract** is slated to be advertised this month in hopes to award a contract at the April 11th Council Meeting.

- And lastly, an update was provided on planning and design efforts for the **Oak Tree Boulevard South Street Lighting And Landscape Improvements Project**.
  - Notification was provided that a request for additional funding appropriation may be presented at an April Streets & Sidewalks Committee Meeting based upon current preliminary designs and cost estimates for the project.
  - Construction of the improvements is scheduled for this year.

A big **thank you** to City Engineer Don Ramm for doing an outstanding job presenting the above updates and information and to Streets and Sidewalks Chairperson Vice Mayor Grendel for facilitating a very informative meeting.

**COMMUNITY SERVICES COMMITTEE MEETING:**

The City’s Drug Prevention Initiatives were on the Community Services Committee Meeting Agenda this week. Superintendent Ben Hegedish and Clerk of Court Angie Zidanic attended and gave an update of what has been taking place since the December meeting as well as plans for future activities, including the Adult Community Perception Survey, the September Town Hall Meeting, and the Ohio Joint Study Committee on Drug Use Prevention Education Report.

Plans to collaborate with Brecksville, Broadview Heights and North Royalton on the Adult Community Perception Survey are progressing. The team is meeting with a representative from the Begun Center (CWRU) to finalize the questions and determine a time frame to launch the survey. This anonymous and confidential survey of adult residents will help us assess the attitudes and opinions about substance abuse and prevention efforts. Each community’s results will be confidential and shared only with that community. Superintendent Hegedish added that the Middle School 7th & 8th graders recently participated in a Youth Risk Behavior Survey, and High School Students will be participating this year. The data from these surveys provide valuable information that will enable us to offer needed and requested programming to our community.

The Town Hall Meeting is slated for September, however, a date has not yet been selected. With the growing opiate crisis facing the state and the nation, the meeting will be geared towards preventing children from becoming addicted, and information will also be provided on treatment
and recovery resources. Members of the Committee expressed an interest in live-streaming the meeting on the internet so that residents who are unable to attend in person can still get the needed information. Angie will research this option further.

Superintendent Hegedish received the report from the Ohio Joint Study Committee on Drug Use Prevention Education which made recommendations for evidence-based prevention education in the schools. Members of his administrative team will soon be meeting to discuss Brain Power, a research-based K-12 Curriculum offered by the National Institute on Drug Abuse (NIDA).

In addition to the aforementioned conversation, the Community Services and Recreation Departments provided a presentation on their 2016 Year in Review. Also, discussed was Chapter 960 of the Codified Ordinances regarding Civic Center fees.

Thank you to Chairperson Kathleen Kapusta for putting together a very informative and productive session.

UPCOMING MEETINGS:

A Utilities Committee Meeting is scheduled for Monday, March 13 at 4:00 pm in the City Annex Conference Room to discuss Ordinance 2017-19 regarding post construction water quality runoff, and Ordinance 2017-20 regarding controlling construction site soil erosion, sediment and other wastes and storm water runoff, both pertaining to the City’s Codified Ordinances and Storm Water Plans.

Also a reminder that I will be holding Mayor’s Listening Night this coming Monday (March 13) in my office from 5:00 to 6:00 pm.

The March Council Meeting will take place on Tuesday, March 14th at 7:00 pm in Council Chambers. Due to a long agenda which includes 28 pieces of legislation, the Caucus will begin at 5:00 pm and will be held in the Council Chambers.

STORM DAMAGE/EMERGENCY SHELTER:

Wednesday’s wind storm took its toll on Independence as our Service Department was extremely busy the entire day with a barrage of phone calls reporting power outages, downed electrical wires, downed trees and rubbish cans/rubbish flying due to the 35-40+ mph winds with gusts up to 50-60 mph occurring.

First Energy reported 85,000 of their customers were initially impacted by the storm, but as of mid-morning today, they are down to just over 6,700 who remain without power.
Unfortunately, 141 of that number without power are in Independence. First Energy does estimate that restoration for the majority of customers currently still affected will be 11:00 pm this evening.

With the temperatures dropping to an estimated 20 degrees this evening, a temporary warming shelter is set up at the Civic Center and those who remain in their homes without power are encouraged to go to the Civic Center until power is restored.

NEW LOCAL RESTAURANTS:

Naf Naf Grill: 6714 Rockside Road. A modern Middle Eastern counter-serve chain is dishing up shawarma & falafel on pitas, rice or salads.

According to a post on their Facebook page, Naf Naf is celebrating their first location in Ohio by offering a FREE pita sandwich, fries and a drink, this coming Thursday from 11:00 am to 3:00 pm!

OHIYO 68: 6531 Brecksville Road serving Asian Cuisine, including delicious sushi, is now open Tuesday through Sundays from 10:30 am to 9:00 pm.

DEPARTMENTAL REPORTS:

Following are some highlights of recent activity, updates, events and/or statistics from various departments for the week ending March 3, 2017.

The Building Department Reported-

- 5 Sets of plans were sent to the Plans Examiner
- 11 Commercial Permits were issued
- 23 Commercial Inspections performed
- 5 Residential Permits were issued
- 5 Residential Inspections performed
- 6 contractors were registered for 2017, 364 registrations year-to-date
- Plans were approved for 6111 Oak Tree Blvd. LL for 6,450 sq. ft. of tenant alterations.
- Plans were approved for 6200 Oak Tree Blvd., #180 and #200, The General for a 30,184 sq. ft. tenant build-out.
- An Occupancy Permit was issued for:
  - 6714 Rockside Road, Naf Naf Grill for a 2,800 sq. ft. tenant build-out.
- 2 Rental Registrations were received for a total of 11 Registrations for 2017 year-to-date.
The Engineering Department Reported:

- **Water Main Breaks**
  - Intersection of Laurel and Aster - Repairs have been made. Waiting on road repairs.
  - 7633 Montello - Waiting for CWD to complete repairs.
  - 8304 Brookside - Base road repairs are complete (performed by Service) Additional roadway repairs to be performed, weather permitting.
  - 8408 Brookside - Base road repairs are complete (performed by Service) Additional roadway repairs to be performed, weather permitting.
  - 6200 Brecksville - Repairs have not been made by CWD at this time.
  - 6380 Timberlane - Repairs completed by CWD, Base repairs to the road will need to be performed, weather permitting.
  - 7824 Brookside - Repairs completed by CWD, Base repairs to the road have been performed by Service. Additional roadway repairs to be performed, weather permitting.

- **One Right-of-Way Residential Permit was issued to repair fiber optic cable for WOW Cable Company.**

- **A Site Plan was approved for 6606 Bexley Court and Grade and Landscape permits were issued.**

- **A Tree Clearing Permit was issued to parcel number 561-25-005, future site of Vista Springs Assisted Living / Memory Care Facility.**

- **Work continues on the Rockside Woods Boulevard N. Sanitary Sewer Extension**
  - Job Trailer in place
  - Clearing and Grubbing and Staging of materials and equipment at two locations has been accomplished.

- **Progress continues with traffic control and lighting installation along the Rockside Road Widening & I-77 Southbound Entrance Ramp Widening project.**

- **Engineering provided utility, grading, pavement and site plans for Summit Park Drive to contractor at the request of their client. Various Bond, Insurance, and CPA written inquiries and status request forms requesting verification of project facts were completed and returned.**

The Community Services Department Reported:

- **Incoming Calls:** 350
- **Outgoing Calls:** 163
- **Face to Face:** 262
- **People Transported:** 40
- **Program/Trip Revenue:** $7,306
- **Community Service Department Meeting/Program Attendance:** 449 (Does not include After School attendance)
- External Department Meeting Attendance: 15
- Private Rental Attendance: 758 – 14 Events/Rentals
- The Community Resource Coordinator assisted a number of residents with various issues including transportation, family health issues, utility bills/NOPEC, and Lifeline etc.
- Adult Programs:
  - Bus Trip to South Park Mall (8 Residents)
  - Monday: Juliets (3 Residents)
  - Tuesday: Lunch-Mardi Gras Celebration (57 Residents, 9 Employees, 2 Guests)
  - (Bingo: 21 Residents and 1 Guest)
  - Wednesday: Ash Wednesday (No lunch or Movie)
  - Thursday: Yoga-14 Registered, 1 Walk-Ins
  - Friday 65+: Lunch: 69 Residents, 5 Guests and 2 Employees
- Field House Programs:
  - After School Program: 80 Students, Revenue- $2250
  - Due to High School Sporting activities, the program will be held in the I.H.S. Competition Gym throughout the month of March
- Campus Connection: Enrollment-7 Students
- Some staff attended a seminar titled “Dealing with Difficult People” on February 24th.
- Had Brainstorming session with City of Beachwood to discuss the implementation of Summer Camps.
- Updated/Created flyers for various programs
- The following is a comparison of attendance/revenue for February 2016 versus February 2017

<table>
<thead>
<tr>
<th></th>
<th>February 2016</th>
<th>February 2017</th>
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</thead>
<tbody>
<tr>
<td>Rental Attendance</td>
<td>2,164</td>
<td>2,630</td>
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<tr>
<td>Room Rental Revenue</td>
<td>$12,830</td>
<td>$20,032</td>
</tr>
<tr>
<td>Program Attendance</td>
<td>3,499</td>
<td>3,612</td>
</tr>
<tr>
<td>Programs/Trips Revenue</td>
<td>$23,608</td>
<td>$22,274</td>
</tr>
<tr>
<td>Internet Transaction Revenue</td>
<td>$12,466</td>
<td>$12,685</td>
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<tr>
<td>Bus Trips offered</td>
<td>8</td>
<td>7</td>
</tr>
<tr>
<td>Trip Participation</td>
<td>254</td>
<td>191</td>
</tr>
</tbody>
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The Recreation Department Reported-

- Over 200 parents/children attended a Native Sons and Daughters late night event at the Civic Center on February 25th. Attendees had access to use the recreation amenities including the gym and pool, in addition to enjoying two City inflatables until 9:30 pm.
- Some members of the Recreation Staff along with Dave and Marty from our Technical Services Department met with a representative from GE to discuss improving our lighting at the Field House and settled on an option that will meet our needs at an affordable price.
- Staff got a jump-start on spring cleaning tasks by draining the outdoor pool, removing the debris and giving it a good power washing.
New wind screens will be ordered for the tennis courts to replace those that are extremely worn.

They ordered a new 72-inch meeting/card table and chairs for use in the Recreation Department atrium.

Received a new piece of fitness equipment for a two-week demo. The Hitmill X is a self-powered speed and strength training machine that delivers an effective resistance training platform that captures the benefits of agility training, lateral training, and sled training all in one machine. This is a self-powered machine that requires no electrical hookups of any kind.

Staff has been working on the ball fields as the weather permits and they are in good shape. The High School teams have already begun practicing on them.

The Fire Department Reported-

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<thead>
<tr>
<th></th>
<th>Week</th>
<th>YTD</th>
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<tbody>
<tr>
<td>EMS Incidents</td>
<td>30</td>
<td>252</td>
</tr>
<tr>
<td>Fire Incidents</td>
<td>10</td>
<td>89</td>
</tr>
</tbody>
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Mutual Aid:
- Engine Responses: 0
- Squad Responses: 0

The Police Department Reported-

<table>
<thead>
<tr>
<th>Misdemeanor Arrests</th>
<th>Felony Arrests</th>
<th>Traffic Citations</th>
<th>OVI Arrests</th>
<th>Accident Reports</th>
<th>Calls for Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>0</td>
<td>73</td>
<td>1</td>
<td>12</td>
<td>369</td>
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The Technical Services Department Reported-

- They removed the steam generator at the indoor pool, decalcified the boiler and rebuild the unit which included a new heating element.
- The hot water tank that supplies domestic hot water in the City Annex facility suffered a major leak and was replaced.
- Staff members continue to work on the remodeling project at City Hall to transform the existing Council Caucus room into the Mail Room, and the existing Mail Room into the new Council Caucus Room.
- Electrical upgrades are being completed in the Civic Center Kitchen.

Stay warm and safe this weekend!