MEMORANDUM

To: Council Members and Department Directors

From: Mayor Anthony L. Togliatti

Date: October 28, 2016

Re: Administrative Update

VISTA SPRINGS PLANNING COMMISSION APPLICATION:

My office has recently received some inquiries about the Vista Springs Planning Commission application. To provide some clarity on the Vista Springs development and rezoning application, I believe it best to address some of the issues and questions being asked by residents so everyone better understands the project and approval process.

Through its application to Planning Commission, Vista Springs is requesting a change in use from U-5 to U-3 zoning to permit the development of an assisted living and memory care facility at 6046 Brecksville Road (across from Cleveland Clinic Courts). Vista Springs is seeking approval to construct a 56,559 square foot commercial residential care facility licensed by the State of Ohio with 70 assisted living units and 24 memory care units.

Some residents have inquired if this type of residential care facility constitutes "multi-family housing" requiring voter approval for the property rezoning. I have asked the Law Director to research this issue. Mr. O'Brien's response to the question of voter approval for the Vista Spring zoning change is attached to this Administrative Update. To summarize Mr. O'Brien's opinion, residential care facilities licensed by the State of Ohio do not constitute "multi-family housing" under the City's Charter; and thus, voter approval of the zoning change requested by Vista Springs is not required.

I hope this brief summary and Mr. O'Brien's thorough research will help answer any "multi-family housing" questions about the Vista Springs planning commission application. I would encourage interested residents to attend the public hearing for the rezoning application. The public hearing is scheduled for Tuesday, November 1, 2016 at 5:45 p.m. in the Council Chambers at City Hall. In the meantime, please feel free to contact my office with any additional questions.
UPCOMING MEETINGS:

A Council Workshop is scheduled for Tuesday, November 1, at 4:00 pm to discuss the two ordinances relating to Exempt and Non-Exempt compensation for non-bargaining employees.

A Planning Commission Meeting is scheduled for Tuesday, November 1. Caucus will begin at 5:30 pm with the meeting to immediately follow. Three items will appear on the Agenda including Vista Springs Development requesting a change of use from U-5 to include U-3 permit for an assisted living and memory care facility, Blessing Farms for a lot consolidation, and Oak Knoll Subdivision requesting preliminary plan approval for a proposed subdivision consisting of 9 sublots.

A Public Hearing is also scheduled for 5:45 pm on Tuesday, November 1, in Council Chambers to discuss the request for a change of use from U-5 to include U-3 to permit an assisted living and memory care facility, located on Permanent Parcel Number 561-25-005, 6046 Brecksville Road.

CONSTRUCTION NOTICE:

A Resident Notice Construction Update was distributed at the end of last week regarding Phase 3 work for Maple Leaf and Hickory Nut Lanes. The Notice advised residents that the contractor will perform work on both streets simultaneously during Phase 3 of construction which is anticipated to take four to six weeks to complete. One-way traffic patterns will be implemented for both streets throughout the duration of the project and temporary “gang mailboxes” will be installed on great Oaks Parkway for residents to pick-up their mail.

CONGRATULATIONS I.H.S. GIRLS GOLF TEAM:

A ceremony took place this Friday at the high school to recognize the achievement of the Irdependence High School Girls’ Golf Team. As you may already be aware, this outstanding team of young golfers earned the Runner-Up position in the Ohio High School Athletic Association State Golf Championship!

Congratulations to this extremely talented team and their Coach Karl Schuld, as they earned the status of
being the first Independence High School Girls’ program in history to finish as State Runner-Up and they are one of only two girls’ athletic teams to ever qualify for a State Tournament at I.H.S!

INDEPENDENCE CELEBRATES OUR NONAGENARIANS:

Statistics show more Americans are living to age 90 and older and the number of nonagenarians has tripled over the past three decades. In Independence, we are very thankful to have a number of Nonagenarians, to the tune of 23, who in 2016 have turned or are turning 90, who were recognized at a Community Services luncheon held today at the Civic Center.

Thank you to Vice Mayor Grendel for sharing

some heartfelt comments with those in attendance and for his assistance in presenting certificates to our 90 year olds.

Congratulations to each of you who have reached nonagenarian status! The wisdom, experience and value you bring to our community has touched and enriched all of our lives!

DEPARTMENTAL REPORTS:

Following are some highlights of recent activity, updates, events and/or statistics from various departments for the week ending October 21, 2016.

Building Department Reported-

- 1 Commercial Permit was issued
• 3 Commercial Inspections performed
• 2 Commercial Inspections performed by Brecksville (Building and Electric)
• 9 Residential Permits were issued
• 16 Residential Inspections performed
• 2 Residential Inspections performed by Brecksville (Plumbing)
• 7 contractors were registered, 582 registrations year-to-date
• 257 homes were inspected for Property Maintenance
• 2 homes were found to have violations
• An Occupancy Permit was issued to Good Nature for a build-out of existing building located at 7621 Old Rockside Road.

The Engineering Department Reported-

• Four Right of Way Permits were issued, three for gas line maintenance on Hillside, Selig, Rita and Rockside and one for a new gas line connection in Twin Creeks.
• One Miscellaneous Permit was issued to repair an existing parking lot at 5619 Brecksville Road.
• One Sidewalk Permit was issued at 4401 Rockside Road.
• A meeting was held with Involta, involving the Engineering Department, Economic Development and our Director of Communications in regards to providing services to the City in exchange for lease space inside the underground duct conduits along East Pleasant Valley Road by their new facility which was installed as part of a recent improvement project initiated by the City.
• Brick paver crosswalks and new tree plantings were performed on the Rockside Place Streetscape Project.
• Storm sewers and new drainage structures were installed on Serio Drive.
• Progress continues on the Rockside Road Widening & I-77 Southbound Entrance Ramp Widening improvements project.

The Fire Department Reported-

• The department had access to the State Mobile Search and Rescue Training Lab for three days. The trailer unit is the State Fire Academies mobile search and rescue trailer, which is designed to simulate different hazards that firefighters can encounter during fire rescue operations.

We were grateful to utilize the trailer at no cost and were able to run each of our shifts through the simulator, in addition to inviting some personnel from other departments to participate.

• Plans for an “Active Shooter Drill” are progressing for November 4th and 5th at Independence High School. Four exercises will be conducted each day from 9:00 am to
3:00 pm. This event will be a joint Police/Fire operation with involvement from the schools, IPD Dispatch, CECOMS, other area departments, and Metro Health. Metro Health will be providing realistic victim injuries and medical oversight for our medics. This training will help prepare our emergency personnel and others in our region should we ever have to deal with this type of horrific event.

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<tr>
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<th>Week</th>
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<tr>
<td>EMS Incidents</td>
<td>24</td>
<td>1065</td>
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<tr>
<td>Fire Incidents</td>
<td>12</td>
<td>425</td>
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The Police Department Reported:

- Misdemeanor Arrests | Felony Arrests | Traffic Citations | OVI Arrests | Accident Reports | Calls for Service
- 6 | 0 | 62 | 0 | 19 | 294

The Recreation Department Reported:

- The City’s Fall Basketball league has begun with 35 teams participating this year, up from 33 teams in 2015.
- Staff has been performing inspections of all of our playground equipment, checking for worn-out or unsafe parts that need to be replaced.
- They are obtaining prices and determining quantities of the materials needed for projects at Zuber Field (fencing, siding materials, windows, bleachers and concrete).
- The Recreation Staff prepped the wooden fence by the City Annex and the Fire Station for staining/painting.
- Thank you to Technical Services for installing a new combination filtered drinking fountain/water bottle filler for public use in the ground floor hallway of the Recreation Department at the Civic Center.
- The Recreation Staff has been working on the sidewalk by the outdoor pool fence to improve the drainage and increase the width of the sidewalk.

The Community Services Department Reported:

- Front Desk Statistics:
  - Incoming Calls: 358
  - Outgoing Calls: 137
  - Face to Face/Customer Service: 127 people
- People Transported: 33 Residents
- Tot Room: 40 Preschoolers – Revenue $40
- Before School Program – 24 Students-Revenue $590
- Resident Snow Removal Program - $9680/392 Residents
- Firefighters Applications – 18 accepted – Revenue $630
- Adult Programs:
  - Bus Trips: Patterson Fruit Farms, Oak & Ember Tavern – 16 Residents, 3 Guests
  - Menonite Girls Can Cook, Carlisle Theatre – 19 Residents, 1 Guest
- After School Program:
  - 90 Students, Revenue $2540
  - 41 Students attended Field Trip – “Pump It Up”
  - Preparing budgets for School Holiday Programs
- Campus Connection:
  - Planning programs for Jan 16 and 20 School Holidays
  - Planning Career Day presenter
- Preschool Programs:
  - Time for Us Mondays: 8 Children Registered
  - Time for Us Tuesdays: 12 Children Registered
  - Fantastastic Friday – Creepy Cottages 29 Students
  - Cool Cooking – Monster Chef: 20 Students
- Autism Society Training, Tuesday, October 11th attended by Rita Glover, Mary Walsh and Barb Mower. This training was free and focused on the topic of “De-escalating Anger and Increasing Communication”
- Rita Glover – Health Care Committee Representative – attended 2 meetings
- Natalie and Jenny attended the RIBBS meeting
- Resource Coordinator Jenny Flynn attended OSHIP training.
- The department has been working on the organization and planning for the 90th Birthday Party Celebration – 124 Registered
- Also working on the planning for our community’s Veterans Day Program.

The Service Department Reported:

- A Service Department crew helped with excavation on Dora for the sidewalk repair project.
- A Service Department crew installed a traffic sign and post at 6670 Great Oaks Parkway.
- A Service Department crew vacuumed and cleaned catch basins on lower Hillside and lower Brookside Roads.
- A delineator at the northwest corner of Brookside and Brecksville Roads was installed.
- The Service Department began sidewalk repairs at three separate locations in the City digging out broken slabs and forming up for new concrete to be poured.
- A leaf crew was out 4 out of 5 days this week but the volume of leaves was very light thus far.
- Friday Special Pick-Ups: 43
  - Trash: 0
  - Metals: 19
  - HHW: 24
• Sweeper out 1 day this week
• Two Toter Cans delivered
• Chipper out 2.5 days
• General Shop Cleaning
• Installed one new tree on Acres
• Began removing banners off of Rockside Road
• Began checking holiday lights
• 24 Work Orders created
• 17 Work Orders completed
• Before leaf season begins, crews have been busy doing some final patching to roadways
• Performing sidewalk repairs, removing broken slabs and pouring new concrete.
• The leaf vacuums have been out all week picking up the leaves, and unfortunately, one of the clutches went out on one of the machines but the mechanics were able to get it up and running!
• New salt box drag chains are being installed and should be completed by the week ending October 29.
• New tires were installed on the large touring bus.

GO TRIBE!!!