MEMORANDUM

To: Council Members and Department Directors

From: Mayor Anthony L. Togliatti

Date: September 9, 2016

Re: Administrative Update

COUNCIL WORKSHOP:

Three Ordinances were discussed at this past Tuesday’s Council Workshop:

- Ordinance 2016-80 to create a Rental Occupancy Permit. The majority of Council decided to place the legislation on the September Council Agenda in order to set a future Public Hearing.
- Ordinance 2016-90 to enact a new section 158.27 implementing a procedure for applying Bid Preference for American, Ohio and City of Independence Products. It was the consensus of Council not to advance this legislation.
- Ordinance 2016-100 to impose a Moratorium on the granting of Building Permits or Certificates of Occupancy for any building, structure, use or change of use that would enable the cultivation, processing or retail sale of Medical Marijuana for a period not to exceed six months. Council determined it is in the best interest of the City of Independence to increase the length of the moratorium to 12-months.

A big thank you to all of Council for your time and input to discuss these very important issues!

UPCOMING MEETINGS:

Due to the Concrete Road Improvement Project that is slated to begin this month on Beechwood Drive, Hickory Nut Lane and Maple Leaf Lane, a Resident Meeting is scheduled for Monday, September 12 at 6:30 pm in Council Chambers, to go over the parameters of the construction and present residents with as much information as possible regarding the project.

As you are well-aware our September Council Meeting is scheduled for next Tuesday, September 13th. There will be 18 pieces of legislation on the agenda and an Executive Session to discuss a potential Economic Development opportunity. Due to the amount of information that will be presented in Executive Session, Council Caucus will begin at 5:00 pm.
A Council Workshop is also planned for Wednesday, September 14th at 3:00 pm to discuss Council Rules of Order and the Exempt and Non-Exempt Pay Ordinances (2016-94 and 2016-95). Your attendance at this Workshop is very much appreciated.

CUYAHOGA COUNTY MAYOR AND MANAGERS:

The Cuyahoga County Mayors and Managers Association had the opportunity to tour the Garrett A. Morgan Water Treatment Plant this morning, September 9, and then joined Robert L. Davis Director City of Cleveland Department of Public Utilities and Alex Margevicius Commissioner of Cleveland Water on a tour of the “5-mile crib” water intake located in the middle of Lake Erie.

Commissioner Margevicius briefed the Mayors on the three main water intakes located in Lake Erie and the benefits of the redundancy provided by both deep and shallow water intakes. The briefing also described the water testing processes and the recent challenges of filtering and processing the Blue-Green Algae (Cyanobacteria) Blooms that shut down the Toledo Water System in 2014.

It is interesting to note that the Cleveland Water System is the 9th largest Water System in the United States.

ROCKSIDE ROAD WIDENING AND I-77 SOUTHBOUND ENTRANCE RAMP WIDENING PROJECT:

On Saturday September 10, 2016, weather permitting, the contractor for the Rockside Road Widening and I-77 Southbound entrance Ramp Widening Project will implement a total closure of the southbound entrance ramp at Rockside Road between the hours of 7:00 am and 5:00 pm in order to perform storm sewer and conduit work on and under the pavement of the ramp. Southbound I-77 traffic will be detoured eastbound Rockside Road, to southbound Brecksville Road, to westbound E. Pleasant Valley Road back to I-77 south.

If weather prevents the work from taking place on Saturday, it’s possible this work would be pushed to Sunday, September 11th.

Regardless, the ramp will be fully-open for use for the Monday morning rush hour commute.

Evening and weekend work such as this will likely occur every weekend for the remainder of the 5-month project, in order to perform necessary work both on the ramp and on Rockside Road that would otherwise cripple weekday work traffic along the corridor.
INDIA FEST:

Just a reminder that the 7th Annual India Fest will take place this Saturday, September 10, from 11:00 am to 6:00 pm. A number of activities, food booths, and merchandise displays will be available throughout the day for people to enjoy. The evening will culminate with an Awards Ceremony beginning at 5:00 pm and will include Matt Dolan as the guest speaker.

If you are looking for something to do this Saturday afternoon, this is a great opportunity to experience and learn more about this amazing culture.

ANNUAL DOG SWIM AND FUN DAY:

Tomorrow, Saturday, September 10th from 10:00 am to 2:00 pm, the Recreation Department will hold its Annual Dog Swim and Fun Day at the outdoor pool.

The fee to participate is a $2 donation per dog which will be given to the Independence Animal Shelter.

COMMUNITY SHRED DAY:

The City of Independence is sponsoring a “Community Shred Day” on Saturday, September 10th from 9:00 am to 12 Noon, in the parking lot of City Hall for any resident or City employee who has paper/documents that they would like shredded. Residents or employees may bring their papers in bags or boxes (limit 8 boxes or bags per household).

DEPARTMENTAL REPORTS:

Following are some highlights of recent activity, updates, events and/or statistics from various departments for the week ending September 2, 2016.

Building Department Reported:

- 0 sets of Plans were sent to Plans Examiners
- 8 Commercial Permits were issued
- 17 Commercial Inspections performed
- 8 Residential Permits were issued
- 30 Residential Inspections performed
- 6 contractors were registered, 549 registrations year-to-date
- 301 homes were inspected for Property Maintenance
- 2 homes were found to have violations
- Plans were approved for a 5458 sq. ft. tenant build-out for 4401 Rockside Road #310, Liberty Home Mortgage.
Occupancy Permits were issued for
- 4511 Rockside Road, common areas-alterations
- 6055 Rockside Woods Blvd. #300, Beacon Place – 1588 sq. ft. tenant build-out.

The Community Services Department Reported-

- Front Desk Statistics for August 25 through August 31
  - Transported - 29 residents
  - Program/Trip Revenue - $3,155
  - Departmental/Program Attendance - 394
  - Private Rental Attendance - 312
- Community Resources continues to assist residents with Meals on Wheels, Utilities, HEAP/PIPP, NOPEC, Lifeline
- Adult Programs
  - Bus Trips: Mall Trip to Legacy Village
  - Lake Chautauqua trip with Brecksville on August 30 (23 Residents, 1 Guest)
  - Senior Safari Zoo Trip (20 Residents)
  - Tuesday Lunch (25 Residents and 1 Guest)
  - Bingo (19 Residents and 1 Guest)
  - Friday Lunch (58 Residents, 2 Guests)
- Campus Connection (Middle Schoolers) – 21 Students enrolled, parent and Children are overwhelmingly positive. They are using the gym, playing ping pong and using the library to do homework.

The Recreation Department Reported-

- All the light pole bases around the ball fields have been painted.
- They are in the process of making a “bridge” to go over the pump pit so staff can more easily service the chlorine injectors for the Civic Center pools.
- Purchased 10 additional tables for the Field House and will place the older tables to the rental fleet.
- A coyote decoy will be placed by the outdoor pool to try and persuade the ducks to keep away from this area.

Clerk of Courts Reported-

- A 25 & Alive meeting was held Tuesday, August 30th, at which the following issues were discussed:
  - Dale Carnegie Teen Program
  - Rachel’s Challenge
  - Parent Pledge
  - Campus Life
Internet Safety Presentation at St. Michael’s
Campus Connection After School Program

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The Engineering Department Reported:

- A permit was issued to Courtyard Marriott to repair/replace their parking lot.
- New conduits were placed on the east and south side of Rockside Place completing approximately half of the conduit installation. Pavement was saw cut in preparation of required removals.
- The demolition of the former BP Gas Station on Rockside Road has begun. The buildings, pavements and underground storage tanks are being removed as part of the Rockside Road Widening & I-77 Southbound Entrance Ramp Widening Improvements. The current plan is to restore the area with grass to create green space.

The Fire Department Reported:

- They have begun conducting interviews for part-time firefighters in the hopes to add 2 or 3 more part-timers to the force.
- Civil Service will be conducting a new hire test on November 12th. The announcement will be posted for the test on October 6th and applications will be accepted a few weeks later. A certified list should be available by December.
- They have been working with the Community Services Department to update the current list of high-risk seniors in our community along with their needs to assure that we have the services necessary to take care of those who are vulnerable or who may be adversely impacted during a disaster situation (loss of power, extreme weather, etc.).
- The process has begun to look at design specifications for the replacement of the City’s 34-year old brush truck.
- With regard to the Motorola Console Project, B & C communications are currently running cables and installing a taller rack system to hold the radio equipment. The project will continue over the next 3-4 weeks.
The Police Department Reported:

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<tr>
<th>Misdemeanor Arrests</th>
<th>Felony Arrests</th>
<th>Traffic Citations</th>
<th>OVI Arrests</th>
<th>Accident Reports</th>
<th>Calls for Service</th>
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The Service Department Reported- (for the week ending 9-2-2016)

- They completed the much needed landscaping work located at the west side of the T-Ball Field access road. New trees and shrubbery were planted and the area was hydro seeded.
- Special pick-ups totaled – 56 (0-Trash; 23-Metals; 33-HHW)
- Sweeper was out 2 days.
- Flailer out 3 days this week
- 2 new yard waste containers were sold this week, total sold to date - 43
- The chipper was out 3.5 days this week.
- General shop cleaning ongoing
- Hanging baskets and annuals watered 2 days this week
- Painted 12 4x4 sign posts for future sign repair
- Repaired one Stop Sign
- Painted new fencing on Selig Drive, Rockside Road, and Brecksville Road
- Replaced bushes in front of City Hall
- Replaced all Stop Signs in front of Middle and High Schools
- Maintenance Work Orders created: 26
- Maintenance Work Orders completed 22
- Installed two tents and removed two tents from the previous week
- Mechanics have begun performing preventative maintenance on all of our salt boxes is preparation for winter.