TO: Council Members  
City Directors  
FROM: Mayor Anthony L. Togliatti  
DATE: October 5, 2018  
RE: Administrative Update

PLANNING COMMISSION:

The October Planning Commission meeting was held on Tuesday, October 2nd at 5:30 pm in the Council Caucus Room at City Hall. One item appeared under new business:

- **7500 East Pleasant Valley, Polymer Additives, Inc., PPN 564-10-037** – Lot split of existing parcel into two parcels, site plan approval for a new three-story, 76,900 sq. ft. office headquarters for Redwood Living and the following variances:
  
  o A Variance to 1181.05 to permit an accessory parking space to be 9’ X 19’ (9’ X 20’ is permitted)
  o A Variance to 1181.06 for the west lot to have 269 spaces (305 required) and the east lot to have 242 spaces (385 required);
  o A Variance to 1181.10 to allow two-way access to be 24’ (not less than 18’ or more than 22’ required); and
  o A Variance to 1181.12 to permit parking to be touching west property line and 12’ off south property line adjacent to residential property line (25’ required).

After much discussion with the representatives from Redwood Living, a Motion was made and the Motion was carried unanimously, to approve the lot split and site plan of a new three-story, 76,000 sq. ft. building and granted the following variances:

  o A Variance to 1181.05 to permit an accessory parking space to be 9’ X 19’.
  o Approving a Variance of 204 spaces relative to parking.
A Variance to allow a two-way access to be 24’, all subject to the submission and approval of the Law Director as to form, of a cross parking easement between the two newly created parcels, approval of all landscaping for the entire site by the City Planner and approval of all drainage, riparian and steep slope requirements by the City Engineer.

STATE OF THE CITY:

I would like to thank everyone who was able to attend my State of the City Address and luncheon today. Attendance at today’s event was nearly 300 people which included Elected Officials, members of the Independence School Board and Administration, representatives from our business community, members who are serving on one of our Boards/Commissions, Department Directors, City employees and of course many of our residents.

It was an honor to speak on behalf of the great work accomplished this year with the help of so many fine people including our Elected Officials, Directors and our entire team of employees.

I cannot say enough about all the City employees who worked so hard attending to every detail of this event and to our Councilmembers and Directors, thank you for helping to serve our guests.

I would also like to again thank Pastor Lorrin Radzik of the Independence United Methodist Church for joining us today to offer a blessing prior to lunch.

For those who were not able to attend today’s event but are interested in viewing the presentation, please check the City’s website this upcoming Monday afternoon, October 8, to access a link to the presentation on the Home Page of the City’s Website.
UPCOMING MEETINGS/EVENTS:

Mayor’s Listening Night is scheduled for Monday, October 8th from 5:00 to 6:00 pm in the Mayor’s Office. Residents are invited to visit with the Mayor and/or come in to share a concern.

The October Council Meeting will be held on Tuesday, October 9th at 7:00 pm in Council Chambers at City Hall. A Council Caucus will precede the meeting beginning at 5:30 pm in the Council Caucus Room.

DEPARTMENTAL REPORTS:

Following are some highlights of recent activity, updates, events and/or statistics from various departments.

The Building Department Reported- (Week ending September 28)

- 1 set of plans was sent to the Plans Examiner
- 1 Commercial Permit was issued
- 15 Commercial Inspections were performed
- 13 Residential Permits were issued
- 18 Residential Inspections were performed
- 5 contractors were registered for 2018; 574 registrations year-to-date.
- Plans were approved for 7178 Hawthorn Trace, Pulte Homes for a 3,379 sq. ft. new single family dwelling.
- Exterior Home Maintenance:
  - 294 Houses inspected
  - 0 Homes with violations
  - Streets inspected:
    - Treelawn Drive
    - Oakhurst Circle
    - Cascade Creek Lane
    - Dalebrook Road
    - Dalepoint Road
    - Valley Vista Road
    - Montello Road
    - Dania Drive
    - Brookside Road (Brecksville to Riverview)
    - Bramley Drive
    - Brecksville Road (Brookside to Cascade Creek
    - Riverview Road
The Police Department Reported- (Week ending September 28)

<table>
<thead>
<tr>
<th>Misdemeanor Arrests</th>
<th>Felony Arrests</th>
<th>Traffic Citations</th>
<th>OVI Arrests</th>
<th>Accident Reports</th>
<th>Calls for Service</th>
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<tbody>
<tr>
<td>18</td>
<td>1</td>
<td>80</td>
<td>2</td>
<td>13</td>
<td>317</td>
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The Fire Department Reported: (Week ending September 28)

- EMS Incidents: 29 (YTD 1041)
- Fire Incidents: 10 (YTD 424)
- Mutual Aid:
  - Engine Responses: 2 (YTD 30)
  - Squad Responses: 2 (YTD 23)

The Information Technology Department Reported- (Week ending September 28)

- The IT Department closed 20 Helpdesk Tickets this week.
- IT handled 56 calls this week including 2 after-hours calls.
- In addition to Helpdesk Tickets, weekly project highlights included:
  - New thin client image including security and program updates.
  - SQL server maintenance including removing old databases and updating test databases.
  - Finance software patch to resolve reoccurring issues.
  - Fixed multiple police cruiser in-car computer issues.
  - New user accounts created.
  - Foyer intercom issue resolved.
  - Ahola email issue resolved due to change to new payroll time management system.
  - Updates to maintain PCI Compliance for credit card transactions.

The Community Services Department Reported:

- Campus Connection Enrollment: 13 Students
- Afterschool Enrollment: 85 Students
- Youth Programs:
  - The Fall Kangaroo Kidz program (new program this year) began with 17 children. Various stations were set up for children to develop large motor skills and learn to play cooperatively.
  - Fall Fest had many young families at Liberty Station and Safety Town who enjoyed the Farm Animal Petting Zoo, getting their Caricatures done, Coloring pages, face painting and riding trikes on the Spooky Trike Trail.
o The Time For Us program began reading Squirrels Leap, Squirrels Sleep and were then introduced to puppets of various types of squirrels discussed in the book, sang a squirrel song and made squirrel pictures!

• Community Resource Coordinator:
  o Made a $116 donation to the St. Michael Food Bank with the monetary donations collected at Fall Fest.
  o Met with residents to discuss Medicare issues, snow Removal applications, Medical Bills, Lifeline and various other resident issues.

• Graphics and marketing banners were produced for the Fall Fest and Mayor’s State of the City.

The Recreation Department Reported- (Week ending September 28)

• Saturday September 22:
  o Staff set up for Fall Fest.

• Sunday, September 23:
  o Most of the Recreation Staff worked the Fall Fest event today.
  o Concession Stand sales for the Fall Fest event:
    ▪ Press Box - $638.00
    ▪ Pool Concession - $447
    ▪ 25 gallons of pumpkin ice cream was sold!
  o Tucker Neale Basketball Tournament took place at the Fieldhouse from 8:00 am to 7:00 pm. Rental income for this event was $1600.

• Monday, September 24:
  o Staff cleaning up park after Fall Fest and checking in tables and chairs used over the weekend.

• Tuesday, September 25:
  o The High School Girls’ Basketball Team used courts 1 and 2 for a Senior Showcase Basketball program from 6:00 to 9:00 pm.
  o Lighting materials arrived for the lighting project at Zuber Field.

• Wednesday, September 26:
  o Technical Services technicians installed a recently purchased ice machine at the Fieldhouse. The new machine will be a valuable asset for this facility.
  o Staff cleaning and buffing hardwood floors on the Recreation side of the Civic Center.

• Thursday, September 27:
  o Staff cleaned and organized the park maintenance garage.

• Friday, September 28:
  o Table and Chair deliveries for the weekend: 8 tables, 90 chairs went to 3 resident homes.
  o Staff setting up the Fieldhouse for Sunday’s Basketball rental.
  o Holy Name Society used the Kiwanis Pavilion from 12:00 to 7:00 pm for their annual Steak Roast.
  o The Dry-Sauna was officially re-opened today and we received many great reviews!
• Recreation and Technical Services employees coordinated efforts with Qualite (lighting contractor) in the installation of the Zuber Field lights.

• April Lemke conducted in-service trainings this past week and focused on emergency action plans and proper communications.

The Technical Services Department Reported- (Week ending September 28)

• The renovation of the Sauna by the indoor pool is now complete.
• A new boiler was purchased for the Service Department and will replace one of the boilers that failed.
• Technicians worked on the installation of eight new ground boxes, along with the installation of new breakers and wiring for the Zuber Field lighting project.
• The Fire Department LED Project is near completion.

Enjoy your weekend!

LET’S GO TRIBE!