MEMORANDUM

To: Council Members and Department Directors

From: Mayor Anthony L. Togliatti

Date: October 6, 2017

Re: Administrative Update

STATE OF THE CITY ADDRESS:

I would like to thank everyone who was able to attend my State of the City Address and luncheon this afternoon. Attendance at today’s event was approximately 300 people which included Elected Officials, members of the Independence School Board and Administration, representatives from our business community, members who are serving on one of our Boards/Commissions, Department Directors, City employees and of course many of our residents.

It was an honor to speak on behalf of the great work accomplished this year with the help of so many fine people including our Elected Officials, Directors and our entire team of employees.
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I cannot say enough about all the City employees who worked so hard attending to every detail of this event and to our Councilmembers and Directors, thank you for helping to serve our guests.

I would also like to again thank Pastor Robin Craig of the Independence Presbyterian Church for joining us today to offer a blessing prior to lunch. Your words remembering all those who have been afflicted by the many tragedies that our country has been experiencing over the last few weeks, inspired many of us to count our blessings and made us realize even more how lucky we are to live in such a great community!

COUNCIL WORKSHOP:

A Council Workshop was held this past Tuesday, October 3rd at 4:00 pm in the Council Caucus Room to continue previous discussions relating to:

Ordinance 2017-19 – Amending certain provisions of Chapter 1381, controlling post construction water quality runoff of the City’s Codified Ordinances and Storm Water Plans.
Ordinance 2017-20 – Amending certain provisions of Chapter 1380, controlling construction site soil erosion, sediment and other wastes and storm water runoff of the City’s Codified Ordinances and Storm Water Plans.
Ordinances 2017-114 – Enacting new Chapter 1383 of the Codified Ordinances of the City of Independence to provide regulations for protected hillside zone areas.

City Engineer Don Ramm, along with a representative of Chagrin Valley Engineering, were present to share their expertise with Council and provided the opportunity for Council to review a number of maps and drawings of areas where the above mentioned Ordinances may pertain.

After much discussion Council agreed to place both Ordinance 2017-19 and Ordinance 2017-20 on the October Agenda for passage. Ordinance 2017-114 will be discussed further at a joint meeting with the members of the Planning Commission, Board of Zoning, and Council on Wednesday, November 8th at 4:30 pm, prior to the November Planning Commission. Please note that the date of the November Planning Commission was moved due to the General Election on November 7th.

PLANNING COMMISSION:

The October Planning Commission was held immediately following the Council Workshop on Tuesday, October 3rd. One item appeared on the agenda requesting a change of use from U-6 to
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include U-3 to permit career development training and education by the CCC Training, dba Cleveland Cannabis College for 5755 Granger Road, Suite 100.

A Public Hearing was set to discuss this request on November 8th prior to the Planning Commission Meeting at 5:30 pm.

FINANCE MEETING:

A meeting of the Finance Committee took place on Thursday, October 5th at 4:30 pm in the Council Caucus Room. The topic of discussion was the 5-Year Capital Plan. A number of Directors were present to discuss the line items that will impact their departments with members of the Committee.

After much discussion, the consensus and recommendation of the Committee was to place the 5-Year Capital legislation on the October Council Agenda.

UPCOMING MEETINGS:

A Safety Committee Meeting is scheduled for Monday, October 9th at 3:30 pm, in the City Annex Conference Room. The Committee will receive reports from Chief Kilbane and Chief Rega in addition to having a tour of both the Police and Fire Departments.

I will also hold Mayor's Listening Night on Monday, October 9th from 5:00 to 6:00 pm in my office at City Hall.

A Council Workshop is scheduled for Tuesday, October 10th at 4:30 pm in the Council Caucus Room to discuss Alternate Housing in addition to the Zoning Code for Educational Facilities.

The October Council Meeting is also scheduled for Tuesday, October 10th at 7:00 pm in Council Chambers. Council Caucus will begin at 5:30 pm in the Council Caucus Room at City Hall.

MISSION ACCOMPLISHED:

The mission to deliver the donation of supplies and non-perishable goods was completed successfully!
Once our crew arrived in Houston, the supplies were delivered to a relief center run by FEMA. A group of very grateful volunteers (pictured on right) at the relief center assisted in unloading the supplies.
Rich Crane and Fred Waski returned to Ohio on Monday evening, October 2\textsuperscript{nd} and shared that their trip was a very moving and humbling experience. The people of Houston could not have been more appreciative of what their friends in NE Ohio did for them! Thanks again to Rich and Fred for organizing this very special donation drive.

**PROVIDENCE HOUSE:**

A big *Thank You* to our men in blue who contributed donations to help WTAM 1100 "Stuff the Truck" during their charity drive held on Tuesday and Wednesday of this week.

All donations collected over the course of those two days will benefit Providence House.

Pictured at left are a number of our fine officers with Mike Trivisonno of WTAM Radio.

**DEPARTMENTAL REPORTS:**

Following are some highlights of recent activity, updates, events and/or statistics from various departments for the week ending September 29, 2017.

The Building Department Reported:

- 0 Sets of plans were sent to the Plans Examiner
- 8 Commercial Permits were issued
- 11 Commercial Inspections performed
- 11 Residential Permit was issued
- 44 Residential Inspections performed
- 8 contractors were registered for 2017, 580 registrations year-to-date
- Plans were approved for the following:
  - 6100 Oak Tree Blvd., #300, New York Life for a 3,152 sq. ft. tenant alteration.
  - 6133 Rockside Road, #100, Pearson Vue Professional Center for a 2,750 sq. ft. tenant build-out.
- An Occupancy Permit was issued for 4600 Rockside Road, Century Federal Credit Union – branch build-out.
- Residential Occupancy Permits were issued for:
  - 7130 Hawthorn Trace, Pulte Homes for a 3,560 sq. ft. new single family dwelling.
  - 7082 Hawthorn Trace, Pulte Homes for a 3,277 sq. ft. new single family dwelling.
Three signs were removed from the Right-of-Way

The Community Services Department Reported:

- Programs:
  - After School – Field House – 91 children participated
    - September 25th School Holiday Special: 37 students attended Chuck E Cheese Field Trip
  - Campus Connection – 17 children participated
    - One of the Counselors in Campus Connection who is working on her Masters in Counseling and Art Therapy held an art workshop with the children. *Thank you* to Gina Santora!
  - Time for Us Program (2-5 years old)
    - Children received the book “Brown Bear, Brown Bear, What Do You See?” and enjoyed many activities which followed the theme of the book.

- Bus Trips:
  - Hartville Flea Market, Hartville Kitchen and a winery.

- Community Resource Coordinator, Jenny Flynn led 25 residents in the new “Better Balance” program.

- 285 residents are currently signed up for Snow Removal.

The Recreation Department Reported:

- The Tucker Neil Basketball SMAC league began on Sunday, September 24th at the Field House utilizing all four courts for a total rental income of $1440.00.

- The Greater Cleveland Basketball Coaches Association held the girls high school senior showcase at the Field House on Tuesday, September 26th.

The Fire Department Reported:

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<th>Week</th>
<th>YTD</th>
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<tr>
<td>EMS Incidents</td>
<td>23</td>
</tr>
<tr>
<td>Fire Incidents</td>
<td>10</td>
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- Mutual Aid:
  - Engine Responses | 0 | 11 |
  - Squad Responses | 0 | 26 |
The Police Department Reported-

<table>
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<th>Misdemeanor Arrests</th>
<th>Felony Arrests</th>
<th>Traffic Citations</th>
<th>OVI Arrests</th>
<th>Accident Reports</th>
<th>Calls for Service</th>
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<td>70</td>
<td>2</td>
<td>12</td>
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*Have a great fall weekend!*