TO: Council Members  
City Directors  
FROM: Mayor Anthony L. Togliatti  
DATE: June 7, 2019  
RE: Administrative Update

STREETS AND SIDEWALK COMMITTEE MEETING:

A Streets and Sidewalk Committee Meeting was held on Tuesday, June 4th at 4:00 pm in the Council Caucus Room at City Hall. You know construction season is here when the agenda is comprised of a list of planned projects and the topic of each surrounds “Bids”.

In addition to Chairman Dale Veverka and committee members Vice Mayor Grendel and Councilperson Narduzzi, Councilpersons Asseff and Trakas, City Engineer Don Ramm, Finance Assistant Maggie Osysko and myself were also present.

A number of alternate bids for the following projects were discussed including the Brookside/Bramley Contract, the 2019 Concrete Road Maintenance and Repairs Contract, and the 2019 Asphalt Road Maintenance and Repairs Contract. Also discussed were the Bid results of the Upper Brookside Road Improvements Project, the Lafayette Subdivision Improvements Project and the Brettin Drive Reconstruction Improvements Project.

Thank you to City Engineer Don Ramm for his very informative presentation regarding all of the aforementioned project bids and the opportunity to discuss, get answers to our questions and provide feedback in order to move forward with these projects.

Thank you to Chairman Veverka as well for setting and organizing a very productive meeting.
JUNE PLANNING COMMISSION:

The June Planning Commission Meeting was held this past Tuesday, June 4th following the Streets and Sidewalks Committee Meeting. One item appeared under Old Business:

- **5555 Brecksville Road, Former America’s Best Value Inn.** A request for a change in use from U-6 to U-6 A to change zoning to permit the renovation and updating of the former hotel, was voted on and unanimously **Denied**.

One item appeared under New Business:

- **Quarry Lee Estates** represented by Donald Bohning & Associates, requesting approval of the revised Preliminary Plan, eliminating one sublot and reconfiguration of the Stormwater Management Facility, was **Approved** unanimously.

VOLUNTEER APPRECIATION:

The City held their annual Volunteer Appreciation Lunch this afternoon. Anyone who has volunteered their time to assist with any City activity, event or program sponsored by the Community Services Department was invited to this special luncheon and was presented a Certificate of Appreciation, along with a $20 Harry’s Steakhouse gift card and a candy jar filled with chocolate as a small token of the City’s appreciation.

Together the 38 volunteers who were recognized today logged over 2,000 hours and are to be commended for sharing their time and talents to assist Community Services with all that they do for our residents.

**Thank you** to our Community Services Department for a wonderful lunch and to our dedicated volunteers….we are so very grateful for your gift of time!
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BRAEWOOD DRIVE ROAD WORK:

Work to replace deteriorated concrete pavement and/or catch basins began on Braewood Drive. The work is expected to take a minimum of two (2) to three (3) weeks to complete, weather permitting.

Due to the fact that there is only one entrance and exit to this subdivision, the contractor has no ability to detour traffic around the work zone. Delays should be expected, so please consider allowing extra time should you need to travel this stretch of roadway.

Thank you for your understanding and cooperation with this necessary work.

MCI CONDUIT & FIBER OPTIC INSTALLATION:

Please be advised that a contractor for MCI is scheduled to continue work on Brecksville Road near the Selig Drive intersection to install a fiber optic utility beginning tonight, Friday, June 7th, weather permitting.

The work will be performed on the southbound-side of Brecksville Road at a location just south of the Selig Drive intersection.

Overnight work will begin this Friday evening, beginning at 6:00 pm, and will continue through the weekend (Saturday and Sunday) to excavate a trench across the southbound lanes of pavement, to install conduit, and then to restore the trench and pavement.

A minimum of one (1) lane of traffic will be maintained in each northbound and southbound directions at all times throughout the entire weekend. Minor delays can be expected and motorists should travel with caution through the work zone.

All lanes of traffic should be fully-restored and open sometime mid-day on Sunday, June 9th so as not to impact the Monday morning rush hour.

Please contact the Engineering Department at (216) 524-1374 if you have any questions regarding this work.

OAKHURST CIRCLE/TREELAWN:

On Monday, June 10th, weather permitting, concrete road maintenance and repairs is scheduled to begin on Oakhurst Circle and Treelawn Drive. The work will be performed by C.A. Agresta Construction Company and includes the replacement of deteriorated concrete pavement and/or catch basins. The work is expected to take a minimum of one to three weeks to complete, again,
weather permitting.

Should you be traveling in this area, there will be minor inconveniences and delays, so please drive carefully throughout the construction area.

**PARKLAND DRIVE/HIGHLAND DRIVE:**

C.A. Agresta Construction Company will also begin replacing deteriorated concrete pavement and/or catch basins on Parkland and Highland Drives on Monday, June 10th. Work is expected to take a minimum of one to three weeks to complete. Please remember all work is weather permitting and dependent on the contractor’s availability.

Many work areas will require motorists to utilize one lane of available pavement for two-way traffic. Please travel with extreme caution, obey the construction signage, and always yield the right-of-way to oncoming traffic in the normal travel direction.

As always, thank you for your patience and cooperation as we complete this much needed work.

**GRADUATION CLASS OF 2019:**

*Congratulations* to the ninety-five seniors of the Independence High School Class of 2019 who took part in their Commencement Exercises on Sunday, June 3, at 1:00 pm in the High School Auditorium! May your future be filled with happiness and your fondest dreams come true!

Pictured at right: Salutatorian, Diamanda Zizis and Valedictorian, Andre Yost.

**FOOD TRUCK FRIDAYS:**

*Food Truck Fridays* are starting back up today, Friday, June 7th, from 4:00 to 7:00 pm, as the Independence Historical Society hosts “Smokin’ Rock n’ Roll. Specialties of this restaurant on wheels include: smoked pulled pork, smoked chicken tacos, smoked portobellas with delicious sauces such as smoked cherry chipotle, creamy avocado aioli and their signature smoked sauce. Delicious sides...
such as grilled pineapple rings, BBQ baked beans with bacon and their secret recipe cole slaw round out the meal.

So please stop by this evening for a delicious bite to eat, enjoy a mocktail and tour our treasured museum!

UPCOMING MEETINGS/EVENTS:

- **Mayor’s Listening Night** is scheduled for **Monday, June 10th from 5:00 to 6:00 pm** in my office at City Hall. All are welcome to attend who would like a few minutes of face time to discuss an issue and/or a concern.

- **The June Council Meeting** is scheduled for **Tuesday, June 11th at 7:00 pm** in Council Chambers at City Hall. A Caucus will convene at **5:30 pm** in the Council Caucus Room prior to the meeting in Council Chambers.

- **Vista Springs** welcomes Independence residents to join them on **Friday, June 14th from 4:00 to 6:00 pm** to hear nationally recognized heart specialist, **Dr. Terry Gordon**. **Dr. Gordon** will offer insight into how to transform turmoil, disappointment and suffering into understanding, insight and resolve. Space is limited so please **RSVP to 440.308.6599 by Wednesday, June 12th**. Refreshments, Hors D’oeuvres and Community Tours will be available.

- **A Council Workshop** has been scheduled for **Tuesday, June 18th at 4:30 pm** in the Council Caucus Room at City Hall.

- **A Finance Meeting** has been scheduled for **Tuesday, June 25th beginning at 4:30 pm** in the Council Caucus Room at City Hall.

DEPARTMENTAL REPORTS:

Following are some highlights of recent activity, updates, events and/or statistics from various departments:

The Engineering Department Reported- (Week ending May 31)

- Water Main Breaks:
  - 5405 Pleasant Valley Road
    - Cleveland Water has completed repairs to the main.
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- Geotech Service, Inc. has made repairs to the roadway
  - 7375 Forestwood Drive
    - Cleveland water completed the repairs to the main.
    - Repairs were made in the tree lawn.
    - Restoration will be needed.
  - 6400 Brecksville, 7700 Brookside, 7704 Brookside, 7204 Brookside
    - Service completed roadway repairs using hot-mix asphalt.
- A Sanitary Lateral Inspection was performed at 6523 Dora Boulevard and found to be compliant.
- Site Plan and Topo were reviewed and approved as noted for 6819 Linden Lane.
- The Brettin Drive Reconstruction Improvements bid was opened and on May 30\(^{th}\) with Tri-Mor being the apparent low bidder.
- The 2019 Concrete Road Maintenance and Repairs Pre-Construction Meeting was held on Wednesday with C.A. Agresta. Work has commenced on Braewood Drive and work on South Great Oaks and Pine Ridge Oval was to have commenced this past week.
- A Pre-Construction Meeting was scheduled to take place today June 7\(^{th}\) for the Brookside/Bramley Improvements Project.
- Geotech Services, Inc. continued to perform drainage improvements on Sprague Road and is expected to take another week or so to complete, weather permitting.
- Geotech Service, Inc. performed drainage improvements on upper Brookside Road, in the right-of-way, between Highland and Oval on the south side of the road.
  - Work is complete and restoration of the area is in progress.

### The Police Department Reported- (Week ending May 31)

<table>
<thead>
<tr>
<th>Misdemeanor Arrests</th>
<th>Felony Arrests</th>
<th>Traffic Citations</th>
<th>OVI Arrests</th>
<th>Accident Reports</th>
<th>Calls for Service</th>
</tr>
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<tbody>
<tr>
<td>10</td>
<td>2</td>
<td>64</td>
<td>1</td>
<td>12</td>
<td>489</td>
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### The Fire Department Reported: (Week ending May 31)

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<tr>
<th></th>
<th>Week</th>
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<tbody>
<tr>
<td>EMS Incidents</td>
<td>33</td>
<td>646</td>
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<tr>
<td>Fire Incidents</td>
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<td>277</td>
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</tbody>
</table>

- Mutual Aid:
  - Engines Responses 0 3
  - Squad Responses    0 10
The Clerk of Courts Reported- (Statistics May 2018 vs. May 2019)

<table>
<thead>
<tr>
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<th>May, 2018</th>
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<tbody>
<tr>
<td>Tickets Written</td>
<td>295</td>
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The Community Services Department Reported- (Week ending May 31)

- Memorial Day Parade was a huge success!
- Graphics:
  - Banners were printed and will be installed for the upcoming Summer Concerts.
  - Talent Show Flyers and Posters were designed.
  - Selig banner is in the process of being designed
- Staff continued to work on the Home Days Parade and Booth sign-ups.
- Adult Programming:
  - 5/23 Bus Trip: Flowers and Friendship – 29 people attended, including 11 non-residents. The group visited Stan Hywet and then went to Michael’s Restaurant, Harry London and Fanny May’s Candy, and finally to K’s Greenhouse.
  - The Community Resource Coordinator assisted seniors with Medicare and Medicaid questions, as well as meals on wheels, transportation and Lifeline inquiries. Calls were also made to residents to inform them of the smoke detector grant program being offered through our Fire Department.
- Youth Programs:
  - Current Summer Camp Enrollment: 92 Junior/Senior Campers, and 59 Tween/Teen Campers.
  - Youth Program Staff met with Clerk of Court Angie Zidanic regarding the MEG (McKeon Education Group) project.
  - A class and training will be held on June 11th on general project management skills.

The Recreation Department Reported- (Week ending May 31)

- Saturday May 25:
  - Lifeguard training was conducted at the outdoor pool.
Part-time staff worked on ball fields for the Emerald Necklace Tournament and continued prepping for opening day of the outdoor pool

- **Sunday, May 26:**
  - 20 tables were reserved for picnics at the Kiwanis Pavilion.
  - Opening day of the outdoor pool. The pool closed at 5:30 due to the weather.
  - The Emerald Necklace Baseball Tournament concluded today. Part-time staff was in to take care of any needs.

- **Monday, May 27:**
  - Recreation part-time staff was in to assist with the Memorial Day event on the square. (Chair set-up, sound system set-up, and transportation needs)
  - Outdoor pool attendance for Memorial Day was over 100 swimmers.
  - 30 tables were reserved for picnics at the Kiwanis Pavilion.

- **Tuesday, May 28:**
  - Looked into CO2 Monitors for the pool pump rooms and obtaining pricing for CO2 bulk tank.
  - Staff re-stripped all baseball outfield foul lines along with the soccer fields.

- **Wednesday, May 29:**
  - Work was done on the ball diamonds to get them back into shape after the heavy rains.
  - Three spruce trees were removed from behind the Civic Center as they were diseased.
  - Two new signs were installed at the playground.
  - The Fieldhouse was set up for a small Tucker Neale rental which brought in $480 for three hours.

- **Thursday, May 30:**
  - The 4th graders had held their Memory Day at the outdoor pool from noon to 3:00 pm. The students enjoyed a great day of swimming, food and lots of fun.
  - Recreation staff worked on the Fieldhouse restrooms, giving the tile and grout a heavy cleaning.
  - The concrete areas around the press box were power washed.
  - The final performance for the spring session of the ICAN! Glee Club took place on this day and was celebrated with a pizza party.

- **Friday, May 31:**
  - Table and Chair rentals for the weekend: 63 Tables 240 Chairs going to 8 resident homes.
  - The Primary School 4th grade picnic was held at the Annex Pavilion on this day from 11:00 am to 3:00 pm. Inflatables were set up in the Civic Center gym for their use.
  - Provided assistance to the Master Gardeners Club in preparation for their plant sale at the Kiwanis Pavilion on Saturday.
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- General:
  - Edging and mulching of landscape beds continued around the park campus in addition to the planting of flowers.

The IT Department reported- (Week ending May 31)

- The IT department closed 18 helpdesk tickets and fielded 32 calls this week including 1 after-hours event.
- In addition to helpdesk, weekly project highlights include:
  - New thin client image with various software and security updates
  - Setup presentation in the IPD Conference Room
  - More pool computer updates
  - Court ticket import issue
  - Folder issue in outlook resolved
  - FTP problem with State BMV Site
  - IPD Video drive resolution
  - Public computer issue resolved
  - Display board at Civic Center issue resolved
  - Multiple user badges printed
  - New taser training materials setup
  - Heat issue in server room

Did you know...

Gifts for Grads

When they toss their hats into the air, high school graduates begin the transition to postgrad life. Whether the student is college-bound, taking a gap-year or jumping into a career, mark this important time in every grad's life with a gift that shows family and friends care. Finding the perfect gift can be a challenge, particularly for those looking to go beyond buying gift cards. Start by thinking about what the graduate's new life will hold, as well as the memories he or she will cherish from high school. Here are 15 graduation gift ideas to consider:

1. Cash
2. Amazon Prime Subscription
3. Portable Cell Phone Chargers
4. Voice-Controlled Assistants
5. Transit or Gas Card
6. Bike
7. Laptop
8. Music or TV Streaming Service
9. Headphones  
10. Luggage  
11. Airline Gift Card, Voucher or Miles  
12. Group Games  
13. College Gear  
14. Concert Tickets  
15. Something Personalized

Have a wonderful weekend!