MEMORANDUM

To: Council Members and Department Directors

From: Mayor Anthony L. Togliatti

Date: June 17, 2016

Re: Administrative Update

COUNCIL MEETING RESULTS:

There were eight Ordinances presented on the June Council Agenda on Second Reading of which four were enacted 7-0. Ordinances 2016 - 53 and 54 relating to the Execution of Depository Agreements for Active Public Funds were enacted 6-0-1 with Councilperson Kapusta abstaining from both. Ordinance 2016-60 relating to animals; keeping chickens will be referred to a Council Workshop. Ordinance 2016-65 regarding the purchase of two ultraviolet Pool Water Treatment Systems was enacted 6-1-0 with Councilperson Trakas-No.

Three Resolutions also appeared on the June agenda under Second Reading and all were adopted. 2016-29 regarding upgrades to the front of City Hall was adopted 5-1-1; Councilperson Wagner-No, Councilperson Narduzzi-Abstain. Resolution 2016-30 Authorizing the Mayor to enter into a cooperative agreement with the City of Brecksville for the sharing and consolidation of Police and Fire Dispatch Services was adopted 5-2-0; Councilpersons Narduzzi and Trakas-No. Resolution 2016-31 to support Ohio Senate Bill 27 was adopted 6-0-1 with Councilperson Asseff abstaining.

Twelve Ordinances were listed on First Reading of which seven were kept on First Reading. Four Ordinances were enacted 7-0 and Ordinance 2016-77 relating to Compensation of Exempt Positions was enacted 6-1-0 with Councilperson Wisnieski- No.

Also on First Reading, Resolution 2016-32, relating to the City’s 2015 Creek Utility and Infrastructure Maintenance and Repairs Contract with Geotech Services, Inc. will remain on First Reading and referred to the Utilities Committee.
SAFETY TOWN GRADUATION:

I had the pleasure of attending the first Safety Town Graduation of the summer this morning at the Willow Room. The room was packed with parents, siblings and grandparents of the 40+ young graduates.

It was exciting to see and hear a sample of what the students learned from being in this outstanding program. Of course the success of a program such as this weighs heavily on those persons at the helm, and Independence Community Resource Officer Brad Borowy and IPS Kindergarten teacher, Patricia Kandzar, do a phenomenal job teaching kids life lessons on how to be safe, and making it fun while doing it!

A big thank you to Chief Kilbane for his support of the program, Officer Borowy and Mrs. Kandzer for their excellent teaching ability, all the student helpers who assisted in the program, and of course to the parents of our graduates for sharing your most valuable assets with us and giving us the opportunity to help keep them safe!

INVOLTA GROUNDBREAKING:

Just a reminder to our Elected Officials that you are all invited to attend the Involta Groundbreaking Ceremony on Wednesday, June 22nd at 3:30 pm. The event will take place at the Independence Corporate Center, 7100 E. Pleasant Valley Road, located next to the future home of Involta. If you are planning to attend, please make sure you RSVP to Lauren McNally (LMcNally@involta.com), as they would like to recognize any Elected Officials who are present.

VIP parking is available for Elected Officials at the 7100 E. Pleasant Valley location, however, a shuttle will also run between City Hall parking lot and the event.

RNC DELEGATE HOTEL ASSIGNMENTS:

Although we were under the impression that the various hotel assignments of RNC Delegates was not for public knowledge, a recent article posted on Cleveland.com shares a list which they compiled for the 56 states and delegations by contacting various resources.

For those of you who missed the article, the following delegates will be staying at local Independence Hotels:

- Arizona Delegates will be staying at the Doubletree by Hilton on Quarry Lane
- Florida Delegates will be staying at the Embassy Suites on Rockside Woods
- Idaho Delegates will be staying at the Hampton Inn on Jefferson Drive
Maryland and Nebraska Delegates will be staying at the Crowne Plaza on Rockside Road.

Washington, D.C. will be staying at the Comfort Inn on Quarry Lane.

HEROIN SEMINAR- SPONSORED BY MAYORS ASSOCIATION:

Fire Chief Steve Rege and Clerk of Courts Angie Zidanic attended a seminar this morning sponsored by the Northeast Ohio Mayors and Managers Association on the topic of the Heroin and Opiate Epidemic in Northeast Ohio. Speakers were on hand from the Cuyahoga, Lake, Summit and Lorain County Health Departments, and all agreed that this is beyond an epidemic – it is a public health crisis. Other speakers included Randi Ostry, Drug Use Education and Policy Manager from the Ohio Attorney General’s Office, Timothy Ulbrich, Associate Professor of Pharmacy Practice at NEOMED, Dr. Chris Adelman, Medical Director at Rosary Hall, and Brian Flynn, Regional Sales Manager from Channel 19 News.

Speakers educated the attendees on the history of prescription drug issues and how these drugs that began as a benefit to reduce pain have since ballooned into a deadly epidemic that is threatening our communities.

The Ohio Attorney General’s Office has designated $3 million towards school education, and will pay up to 50% of a DARE or School Resource Officer’s salary. Pharmacy also plays a big role in education. They are trying to make changes so that pharmacists can discuss the use of pain medication with the patients prior to use. For instance, immediate release tablets are more addictive than extended release, so if pharmacists know the condition for which they are being prescribed, they can educate the consumer.

Channel 19 News is planning to roll out a program in September called Spot the Signs, but it needs the support of the communities. Their goal is to create a campaign to educate the public on a daily basis about the heroin epidemic and what can be done through Prevention, Early Identification, Intervention and Treatment. They also have plans to work with school districts to create messages targeted to students that can be sent directly to their smartphones through whatever apps they are using. They are looking for an annual commitment of $3,000 from each community, and need a minimum of 15 cities to participate.

Angie and Steve plan to share this information with school officials in the near future.

DEPARTMENTAL REPORTS:

Following are some highlights of recent activity, updates, events and/or statistics from various departments for the week ending June 10, 2016.

Building Department Reported—
- 1 Set of Plans were sent to the Plans Examiners
- 2 Commercial Permits were issued
• 12 Commercial Inspections were performed
• 20 Residential Permits were issued
• 14 Residential Inspections were performed
• 10 contractors were registered, 468 registrations year-to-date
• 169 homes were inspected for Property Maintenance
• 0 homes were found to have violations

The Engineering Department Reported-
• They issued two Plumbing Permits and 5 Miscellaneous Permits.
• They had a progress meeting with CT Consultants regarding the GIS work they are performing for the City which is now approximately 70% complete.
• The Engineer met with the General Contractor and clearing subcontractor for the new Involta project on East Pleasant Valley Road.
• C.E.I. is performing work on Grandview Drive to relocate two (2) utility poles following the plans for the 2015 Grandview Drive Road improvements.
• Engineering and GPD Inspector are inspecting work performed by Geotech in relation to the 2015-1016 Creek, Utility and Infrastructure Maintenance and Repairs Contract.
  ○ The replacement of an existing rotten corrugated metal pipe storm sewer on Hillsibe (between Hemoga and Greenwood)/
  ○ The replacement of rotten drive culvert pipes on Bramley Drive and upper Brookside Road.
  ○ A grout mattress was installed at the outlet of a roadway culvert pipe on Brookside Road.
  ○ A dead tree fall was cut up and removed from a culvert headwall on Dora Blvd.
• Letters of interest were received from the following engineering consultants for consideration to perform construction engineering services for the Rockside Road Widening & I-77 Southbound Entrance Ramp Widening Project.
  ○ CT Consultants
  ○ TRC
  ○ S&ME, Inc.
    ▪ These consultants will be reviewed to find the most qualified consultant to pursue a detailed scope of work and fee proposal for consideration to be awarded a contract at the July Council Meeting.

The Fire Department Reported-

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<th>Week</th>
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<tr>
<td>EMS Incidents</td>
<td>27</td>
<td>571</td>
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<tr>
<td>Fire Incidents</td>
<td>9</td>
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The Police Department Reported-

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<tr>
<th>Misdemeanor Arrests</th>
<th>Felony Arrests</th>
<th>Traffic Citations</th>
<th>OVI Arrests</th>
<th>Accident Reports</th>
<th>Calls for Service</th>
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<tr>
<td>17</td>
<td>2</td>
<td>44</td>
<td>3</td>
<td>9</td>
<td>305</td>
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The Recreation Department Reported-
- The Master Gardeners plant sale was held at the Kiwanis Pavilion on Saturday, June 4.
- They have 30 residents enrolled in swim lessons and 75 residents enrolled in Swim Team.
- They have 13 residents enrolled at this point in the new running camp program which takes place on Mondays, Wednesdays and Fridays from 8:30 am to 10:00 am.
- They had 40 girls take part in a 4-day volleyball camp organized by the High School’s head volleyball coach last week.
- They reinstalled 20 aluminum picnic tables at the Annex Pavilion which they had Tech Services refurbish and paint.
- The Field House hosted the Cleveland Ride for Kids/Pediatric Brain Tumor fundraiser last Sunday, June 12.
- They installed some new matting in the Weight Room to help absorb the impact of our heavier weights.
- All residential tables and chairs that we lend to residents were loaned out for the weekend.

The Service Department Reported-
- The Sewer Crew was busy this week televising and jetting sewer lines at a number of locations in the City.
- They have been preparing for several beautification projects in anticipation of the upcoming RNC.
- Friday Special Pick-Ups 95
- Sweeper out 5 days
- Chipper out 4.5 days
- Planted tree on Josephine Drive
- Yard waste containers purchased - 9
- Stained two new fences on Brecksville Road
- Maintenance Work Orders created - 16
- Maintenance Work Orders completed - 13
- Installed seven radios in our new vehicles/equipment

The Technical Services Department Reported-
- They finished the installation of Ethernet Cable at the Fire Department creating 12 ports which can be utilized in any Emergency Operations Center situation.
They are obtaining quotes from various suppliers for the replacement of windows at old Town Hall.

**FATHER'S DAY:**

Wishing all of you a great weekend and a memorable Father’s Day!

**SAYING GOOD BY TO THE CICADAS:**

Just when you are becoming accustomed to the “drone” of the cicadas, according to the information I have read, they should have already begun to dwindle and by the first week of July, they should be silent. So enjoy their music while they are still around!

I also was made aware that since they are a fatty animal, when they die and begin to deteriorate, they will give off an unpleasant odor. So keep your broom and your rake handy!

My boys think they are the coolest little creatures and will certainly be sad when they are gone. I will be anxiously awaiting their response to these creatures when they once again emerge from the ground when they are both in college!