

Winter Camp 2009



PROGRAM LOCATION:

Indy Fieldhouse located at 6354 Selig Drive.

TRANSPORTATION:

The Independence Local School District does not provide transportation to the Winter Camp Program. Transportation to the Winter Camp Program is the responsibility of the parent/guardian.

SCHEDULE OF OPERATION:

Winter Camp Program follows the school calendar. When Independence Primary School is on Winter Break, our Program is in session. When Independence Primary School is in session, our Program is not in session. Details about specific program dates can be found in the Community Spotlight.

REGISTRATION FEES:

- Winter Camp Fees are \$25 per day/per camper.

Details and registration for Spring Camp Program will be announced in the “**Community Spotlight**”. Payment in full is due at time of registration. Enrollment is limited and early registration is recommended. Participation in the After School Program does not guarantee automatic registration in the Winter Camp Program.

PICK UP:

This Program ends at 6:00 PM. **A photo ID must be presented to the front desk personnel before your child will be released. Children will not be released to any person not listed on the Registration Form.**

HOW TO REGISTER:

All information on this form is important and **MUST BE COMPLETED** before your child will be registered for the Winter Camp Program. These programs are limited to children residing in Independence who are in Kindergarten through Grade 6, and will be filled on a first-come, first-serve basis.

COME READY FOR CAMP:

Children should have gym shoes for the Fieldhouse
Proper attire for playing in the snow including coat, boots, a change of socks, hat, mittens, and snow pants.

UPDATING REGISTRATION INFORMATION:

Please put all changes to your child’s schedule, activities, and pick up authorizations in writing on our **Change In Schedule Forms** that can be obtained from the Independence Civic Center or Indy Fieldhouse.

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FIELDTRIP & PHOTOGRAPHIC AUTHORIZATION:

In order for your child to attend fieldtrips as part of the City of Independence's Winter Camp Program, your signature on waiver is required.

Signing the Photographic Release on the Registration Form allows your child to be photographed and/or videotaped for publicity and advertising.

ALLERGIES, MEDICATIONS & ILLNESSES:

Any dietary restrictions, medications, chronic illnesses & allergies must be disclosed on registration form so we are aware of them. In order for medication to be administered by staff, medication must be brought to camp in its original container with clearly written directions for usage. Parent must also fill out Medication Authorization Form.

DISCIPLINE & GUIDANCE POLICY:

Because we have a responsibility to insure the safety of and provide positive experiences for all children in the program, children are expected to abide by the rules of the Fieldhouse and this Program, and also respect the rights of other children. Our goal with discipline is that each child develop increasing self-control and the ability to work and play with others. ALL children are expected to:

- ☺ Comply with the Fieldhouse rules
- ☺ Cooperate with staff and other children
- ☺ Respect self, others and property
- ☺ Communicate their needs. Children are not to take discipline into their own hands

If a child's behavior is contrary to these expectations and/or disruptive to others, the staff will follow these steps:

1. Discuss with child the inappropriate behavior as well as the expected behavior.
2. Children will first be asked to try to solve the problem amongst themselves. Usually letting someone know to "stop" or telling the person "I don't like that, please stop" will settle the dispute.
3. If it is necessary, a Time Out will be used. Staff will discuss with the child the reason for the child's exclusion from the group and the acceptable group behavior. The child will be temporarily separated from the group for a period of 5 to 15 minutes. The child will be made aware that he/she will be welcomed back into the group when she/he feels ready to maintain acceptable behavior.

If inappropriate behavior persists, the program coordinator will request a conference with the parent. During the conference, staff and parent will discuss the cause of the inappropriate behavior and how the staff, family and child can remedy the inappropriate behavior. In some circumstances, professional counseling may be recommended.

If the child's behavior does not improve and all resources are exhausted, OR if that child's behavior is such that it requires the **constant attention of one caregiver**, the child may be suspended from the program. The staff strives to provide a safe and nurturing environment for all children. However, it is impossible to provide continuous one-on-one supervision or handle severe behavior problems. Suspension from the program/camp is a last resort action. To best understand your child and meet his/her needs, parents are asked to communicate to the staff any changes or incident(s) which may affect the child's behavior (i.e. divorce or separation; death of a pet, friend or family member; family or friend moving.)

All information is kept in the strictest confidence.